

MINUTES OF THE MEETING OF SHIPLAKE PARISH COUNCIL
HELD IN SHIPLAKE MEMORIAL HALL ON
MONDAY JANUARY 13th, 2020 AT 7.45 PM.

- 1.** Present :Cllr F Maroudas (Chairman) ,Cllr D Pheasant ,Cllr R Head, Cllr A Manning, Cllr R Curtis, Cllr J Stone and Cllr C Penrose , Cllr D Bartholomew(OCC), Cllr L Rawlins (DC)in addition there were 2 members of the public present
- 2.** To receive any declarations of gifts & interests. None declared
- 3.** To approve the minutes of the meeting of Shiplake Parish Council held on Monday December 9th 2019.the minutes were approved on a motion proposed by Cllr R Curtis and seconded by Cllr A Manning
- 4.** Matters arising from previous meetings not covered in meeting. A meeting between Mr Doble Shiplake College and Phillimore estate management took place since last meeting Cllr D Pheasant was in attendance.
- 5.** Police matters. Cllr R Curtis reported 5 incidents from November report
- 6.** To receive a report from Oxfordshire County Councillor D Bartholomew(General report circulated) for full report please click [Here](#) . Councillor Bartholomew recommended urgent action on submitting a grant application to support any pavements works undertaken in Plough Lane .ACTION : Clerk
- 7.** Highway matters. See correspondence item 18.Cllr Head expressed strong concerns about the lack of any form of pedestrian crossing near to the Memorial as he felt this fast flowing road represented a significant safety risk to pedestrians trying to cross the road he requested OCC to review the situation and consider installing a formal and safe crossing point . This was rejected by Cllr Bartholomew, but Council insisted that the matter be referred to Highways .**ACTION : Clerk**
- 8.** To receive a report from South Oxfordshire District , Cllrs Bartholomew and Rawlins for full report please click [here](#)
- 9.** To review the Proposed NP engagement plan formal pre-consultation phase with residents, to receive any minutes of the Shadow NP Committee and NP open forum. Cllr F Maroudas gave an update on progress with the development of the NP. Next NP meeting due 27/1/20
- 10.** Open Forum: an opportunity for members of the public to address the Council on items on the agenda.
- 11.** Special reports-planning. No Special Reports
- 12.** Planning
 - 1.To comment on the following applications received since the meeting of the Planning Committee
P19/S4539/HH Solva 17, Baskerville Lane Applicant :Smith return by 18/1/20 NO OBJECTIONS
 - 2.P19/S4529/FUL Variation of condition 2 Orchard House Applicant :Cooper return by 16/1/20 NO OBJECTIONS
 - 3 P19/S2444/HH Amendment : No. 1 - dated 6th January 2020 Saffrons, Station Road Applicant: Clarke .
Return by 23/1/20 held until Planning Meeting on 22/1/20.
 - 4.P19/S4559/HH Holywell Cottage Station Road ,Applicant :Myer . return by 23/1/20 NO OBJECTIONS
Recommendations approved on a motion proposed by Cllr D Pheasant and seconded by Cllr F Maroudas
- 13.** Financial Matters.
 1. To approve payments for January (Appendix 1 attached) approved on a motion proposed by Cllr F Maroudas and seconded by Cllr R Curtis
 2. To review and approve December Bank Statement(Appendix 2 attached) approved on a motion proposed by Cllr F Maroudas and seconded by Cllr R Curtis.
 3. To approve Bank reconciliation.(Appendix 3 attached) approved on a motion proposed by Cllr F Maroudas and seconded by Cllr R Curtis.
 4. To consider Grant Request from Shiplake Church /Rosemary Club (circulated by email) Clerk requested to contact Church to see if they can reclaim VAT .**ACTION: Clerk**
 5. Update on Councillor Grant request ,Council application rejected as considered to be Grant giving body .Challenged strongly by DC's and Chairman
 6. To approve draft budget 2020/21 (circulated) approved on a motion proposed by Cllr F Maroudas and seconded by Cllr C Penrose .
 7. To approve precept request 2020/21 (Appendix 4 attached) approved on a motion proposed by Cllr F Maroudas and seconded by Cllr R Curtis .

- 14.** Recreation grounds Cllr R Curtis to report on the condition of equipment at Badgers Walk and Memorial Hall. Report from Clerk re overhanging branches The houseowner responded saying there was not an issue. Cllr R Curtis will meet up with him to discuss issue. **ACTION :Cllr R Curtis.** Cllr Curtis requested an advisory note to go on website requesting dog owners to clear up any dog faeces in play area.
- 15.** AONB Cllr R Head had nothing to report
- 16.** Footpaths .Next report from Mr G Jones due March (quarterly)
- 17.** Memorial Hall /Nursery – to receive a verbal report from Cllr A Manning.
- 18.** Correspondence . Correspondence /report from Mr T Wilde re pavement issues Plough Lane Matt Archer has asked me to contact you with regard to the above issue.
Maybe you could contact me with some suitable dates for early January to meet up and discuss?
Regards Tim Wilde Technical Officer [Highways and Drainage South] **ACTION :Clerk and Cllr Head**
- 19.** Items of interest or for future discussion. There being no other items of business the Chairman closed the meeting at 10.03pm

R.V. Hudson.
Clerk to the Council.

14/01/2020

APPENDIX 2

The **co-operative** bank

co-operativebank.co.uk/business

phone 03457 213 213

MR R V HUDSON

66 Makins Road
Henley-On-Thames
Oxfordshire
RG9 1PR

M8357/J1093503000

29800

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title SHIPLAKE PARISH COUNCIL	29 NOV 19	OPENING BALANCE			30,690.75
	9 DEC 19	DD EE BROADBAND FS604960401X040	32.00		30,658.75
	11 DEC 19	R HUDSON clerk expenses	102.05		
	11 DEC 19	HMRC CUMBERNAULD clerk tax	117.20		
	11 DEC 19	R HUDSON clerk salary	469.10		
	11 DEC 19	BLUESTONE PLANNING invoice 641	5,801.88		24,168.52
	19 DEC 19	102781 0011155568870000	250.00		
	19 DEC 19	102783 0011137856870000	250.00		23,668.52
	20 DEC 19	102780 0011159290870000	50.00		23,618.52
	23 DEC 19	102782 0011251112870000	126.00		23,492.52
		Statement closing balance			23,492.52

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Statement opening balance
30,690.75

Money out
7,198.23

Money in
0.00

Statement closing balance
23,492.52

International Bank
Account Number

GB89 CPBK 0890 1661 0053 32

Bank Identification Code
CPBK GB22

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

APPENDIX 3

31 December 2019 (2019-2020)			
SHIPLAKE PARISH COUNCIL			
Prepared by:		Date:	
<i>Name and Role (Clerk/RFO etc)</i>			
Approved by:		Date:	
<i>Name and Role (RFO/Chair of Finance etc)</i>			
Bank Reconciliation at 31/12/2019			
Cash in Hand 01/04/2019		77,266.79	
A			
Receipts 01/04/2019 - 31/12/2019		74,942.11	
		152,208.90	
SUBTRACT			
Payments 01/04/2019 - 31/12/2019		31,875.50	
A	Cash in Hand 31/12/2019	120,333.40	
	(per Cash Book)		
Cash in hand per Bank Statements			
Cash	31/12/2019	0.00	
Cooperative Bank Current Account	31/12/2019	23,492.52	
Cooperative Bank Business Selection	31/12/2019	72,693.18	
National Savings and Investments	31/12/2019	24,147.70	
		120,333.40	
Less unrepresented cheques		0.00	
		120,333.40	
Plus unrepresented receipts		0.00	
B	Adjusted Bank Balance	120,333.40	
A = B Checks out OK			
Created by  Scribe			
Created by  Scribe			

APPENDIX 4

<u>CALCULATIONS FOR PRECEPT .</u>				
<u>FOR</u>				
<u>YEAR ENDING 31.3.21</u>				
£				
Estimated balance at 31.12.19				120433
Estimated income January 2020-March 2020				175
Total				120608
Estimated payments January 2020-March 2020				29963
Estimated balance at 31.3.2020				90646
Estimated payments inc contingency 2020/2021				78189
Total possible payments				78189
Less estimated income (other than precept)				24330
Total				53859
Less balance estimated at 31.3.2020				90646
Total balance 31.3.2021				36787
Precept to be requested (to be agreed)				29045
R.V.Hudson				
Clerk and Responsible Financial Officer.				
06/12/2019				