

SHIPLAKE PARISH COUNCIL
Minutes of the Meeting of SHIPLAKE PARISH COUNCIL
held online remotely on MONDAY JULY 13th, 2020 AT 7.45 PM.

- 1.** Present: Cllr F Maroudas (Chairman) ,Cllr D Pheasant ,Cllr R Head, Cllr A Manning, Cllr R Curtis, Cllr J Stone and Cllr C Penrose , Cllr D Bartholomew(OCC), Cllr L Rawlins (DC)
.There were 2 members of the public attending.
- 2.** To receive any declarations of gifts & interests. None declared
- 3.** To approve the minutes of the meeting of Shiplake Parish Council held on Monday June 8th 2020 minutes were approved on a resolution proposed by Cllr R Head and seconded by Cllr A Manning.
- 4.** Matters arising from previous meetings not covered in meeting. Coronavirus update,
- 5.** Open Forum: The Chairman closed the meeting at 19.49pm to allow comment from members of the public. Mr G Jones discussed the issues of editing content on the website The Chairman resumed the meeting at 20.06pm
- 6.** 1.To receive a report from Oxfordshire County Councillor D Bartholomew (circulated) full report can be read [Here](#)
2.Discussion about Reading Transport Strategy b/f from June mtg consultation closes 30th August 2020
- 7.** Highway matters. Cllr R Head updated Council on highway safety issues b/f from June PC Meeting. Council agreed to send a letter to leader of OCC requesting a review of crossover at Thames Farm development , letter will include elements from Inspector report Cllr R Curtis to assist with draft ..No further progress on two further issues one Bus Turning and lack of cycleway. Plough Lane pavement project. Clerk updated progress, awaiting date for installation
- 8.** To receive a report from South Oxfordshire District, Cllrs Bartholomew and Rawlins full report can be read [Here](#)
- 9.** To receive a NP update from Cllrs Maroudas, Penrose and Pheasant next step committee to collate responses c 180 to date via Bluestone .Council agreed to authorise initial spend of up to £5k on a motion proposed by Cllr F Maroudas seconded by Cllr R Head
- 10.** Planning
 - 1.To receive report from Planning Group Meeting 15th June 2020 (circulated) Council approved the minutes and approved the Clerk to submit an ACV for the Plowden Arms as recommended by the planning committee
Council reviewed the following new applications.
 2. [P20/S2103/FUL](#) Land to the rear of Crossways Reading Road Shiplake RG9 4AA
RB 24/7/2020 STRONG OBJECTION with comments
 - 3..[P20/S1952/HH](#) Moorings Schoolfields RB 10/7/20 OBJECTION with comments
 4. [P20/S1900/HH](#) 2-4 New Road RB 8/7/20 NO OBJECTION if trees protected
 - 5 [P20/S1787/HH](#) Amended details Ridgeways RB 5/7/20 NO OBJECTION
 6. [P20/S2009/HH](#) Beechwood Bolney Road Lower Shiplake RG9 3NT Crossley RB 28/7/20 .
NO OBJECTION awaiting Cllr Pheasant to review.
Recommendations approved on a motion proposed by Cllr F Maroudas and seconded by Cllr D Pheasant
- 11.** Financial Matters
 1. To review and approve payments for July Appendix 1, approved on a motion proposed by Cllr R Curtis and seconded by Cllr D Pheasant
 2. To review and approve June Bank Statement Appendix 2, approved on a motion proposed by Cllr R Curtis and seconded by Cllr D Pheasant
 3. To review and approve June Bank reconciliation. Appendix 3, approved on a motion proposed by Cllr R Head and seconded by Cllr C Penrose
 4. AGAR has been submitted to Auditors

12. Playgrounds

- 1.Cllr Curtis reported on two issues at Memorial Hall following incursion by travellers .Clerk requested to contact contractor to carry out repairs .**ACTION : Clerk**
- 2.Council discussed reopening process, first item is a risk assessment Clerk to action by contacting other PC's **ACTION : Clerk**
- 3.Tree surgery quotes Clerk received two more quotes received after number of follow ups £550.and £600. Council approved for Clerk to decide on contractor on basis of reliability

13. Correspondence. Footpaths Shiplake to Wargrave footpath proposal Council not convinced of viability based on previous attempts, but prepared to keep watching brief and open mind

14. Items of interest or for future discussion.

1. Police Matters Cllr R Curtis reported a concerning increased number of incidents 12 in total.
- 2.The Clerk requested changing the date of the September meeting from 14th to Monday 21st .September Council approved.
- 3..There being no other business the Chairman closed the meeting at 10.01pm

R.V. Hudson. Clerk to the Council.

20/07/2020

Appendix 1

<u>SHIPLAKE PARISH COUNCIL</u>		<u>STATEMENT OF ACCOUNTS</u>		<u>1</u>	<u>July</u>	<u>2020</u>	
		<u>Paid Out in</u>	<u>June</u>	<u>2020</u>	<u>Cheque nos</u>	<u>cash</u>	
					<u>y/n</u>		
R V Hudson – salary May		17.20			BACS	✓	469.10 s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance May		18.20			BACS	✓	113.05 s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax May		19.20			BACS	✓	117.20 s111 1972 Local Government Act
Robin Head (Grasscutting)		20.20			BACS	✓	52.00 s111 1972 Local Government Act
R V Hudson Reimbursement purchase of Computer		21.20			BACS	✓	688.49 s111 1972 Local Government Act
Staples Office Account)		22.20			BACS	✓	54.33 s111 1972 Local Government Act
Oxford IT Solns (Domain)		23.20			BACS	✓	28.80 s111 1972 Local Government Act
Chiltern Society		24.20			102793	N	30.00 s111 1972 Local Government Act
Mr G Jones reimbursement jotform subscr		25.20			102792	✓	74.70 s111 1972 Local Government Act
Broadband		26.20			DD	✓	33.64 s111 1972 Local Government Act
Robin Head (Grasscutting)		12.20			102791	✓	26.00 s111 1972 Local Government Act
TOTAL							1,687.31
<u>Transfer to Current Account from Deposit account</u>							
<u>Income since last meeting</u>							
untaxed interest Business account							
untaxed interest N S & I account							
CIL							
Precept							
Total							0.00
<u>Statement Balances at</u>	<u>1st</u>	<u>July</u>	<u>2020</u>				
Co-operative Bank Current account							21,393.44
Co-operative Bank Deposit account							72,874.41
National Savings High Interest account							24,340.88
TOTAL							118,608.73
<u>Uncleared /Cancelled cheques at</u>	<u>1</u>	<u>July</u>	<u>2020</u>				
Chiltern Society	23.20			102793		30.00 s111	1972 Local Government Act
Total						30.00	
<u>Revised Balance Bank Current Account</u>	<u>1</u>	<u>July</u>	<u>2020</u>				21,363.44
		<u>Payments due to be made in</u>	<u>July</u>	<u>2020</u>			<u>approved under section</u>
					<u>cheque no /online</u>		
R V Hudson – salary June		27.20			BACS	469.10 s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance June		28.20			BACS	76.40 s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax June		29.20			BACS	117.20 s111	1972 Local Government Act
Robin Head (Grasscutting)		30.20			BACS	52.00 s111	1972 Local Government Act
Higgs (Banners)		31.20			BACS	178.00 s111	1972 Local Government Act
Mr R Curtis (reimbursement)		32.20			BACS	38.27 s111	1972 Local Government Act
Broadband(Final account)		33.20			DD	32.35 s111	1972 Local Government Act
Broadband(closing account balance)		34.20			DD	17.44 s111	1972 Local Government Act
Broadband (new account)		35.20			DD	29.00 s111	1972 Local Government Act
TOTAL							1,009.76
<u>Anticipated Income</u>							
VAT reclaim						4213.77	
<u>Transfer to Deposit Account from current account</u>						0.00	
<u>Transfer to Current Account from Deposit account</u>						0.00	
		<u>Projected Financial Position as at</u>	<u>31st</u>	<u>July</u>	<u>2020</u>		
Co-operative Bank Current account						24,567.45	
Co-operative Bank Deposit account						72,874.41	
National Savings account						24,340.88	
TOTAL						121,782.74	
R V Hudson							
Clerk to the Council.							
	<u>1</u>	<u>July</u>	<u>2020</u>				

Appendix 2

The **co-operative**
co-operativebank.co.uk/business

phone 03457 213 213

MR R V HUDSON
66 Makins Road
Henley-On-Thames
Oxfordshire
RG9 1PR

M4655/J1015410000

29800

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title SHIPLAKE PARISH COUNCIL	1 JUN 20	OPENING BALANCE			23,050.75
	8 JUN 20	DD EE BROADBAND FS604960401X046	33.64		23,017.11
	9 JUN 20	OXFORD IT SOLUTION invoice 18319	28.80		22,988.31
Sort code 089016	10 JUN 20	102791 0015267419870000	26.00		
	10 JUN 20	ROBIN W HEAD INVOICE 0047622	52.00		
Account number 61005332 00	10 JUN 20	STAPLES UK LTD OFFICE SUPPLIES	54.33		
	10 JUN 20	R HUDSON Clerk Expenses	113.05		
Statement date 1 July 2020	10 JUN 20	HMRC CUMBERNAULD clerk tax	117.20		
	10 JUN 20	R HUDSON clerk salary	469.10		
Statement number 332	10 JUN 20	R HUDSON PC purchase	688.49		21,468.14
Page number 1 of 1	23 JUN 20	102792 0015525411870000	74.70		21,393.44
	Statement closing balance				21,393.44

Statement opening balance
23,050.75

Money out
1,657.31

Money in
0.00

Statement closing balance
21,393.44

International Bank Account Number

GB89 CPBK 0890 1661 0053 32

Bank Identification Code
CPBK GB22

Deposits^o into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

^oFor more information on eligible deposits please refer to www.FSCS.org.uk

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

SHIPLAKE PARISH COUNCIL

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/06/2020

Cash in Hand 01/04/2020	101,126.28
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ADD

Receipts 01/04/2020 - 30/06/2020	27,036.35
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128,162.63

SUBTRACT

Payments 01/04/2020 - 30/06/2020	9,622.17
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A	Cash in Hand 30/06/2020	118,540.46
	(per Cash Book)	

Cash in hand per Bank Statements

Cash	30/06/2020	0.00
Cooperative Bank Current Acco	30/06/2020	21,393.44
Cooperative Bank Business Sel	30/06/2020	72,874.41
National Savings and Investmen	30/06/2020	24,340.88

118,608.73

Less unrepresented payments	68.27
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118,540.46

Plus unrepresented receipts	0.00
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B	Adjusted Bank Balance	118,540.46
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A = B Checks out OK