

SHIPLAKE PARISH COUNCIL

Minutes of meeting of SHIPLAKE PARISH COUNCIL **held via Zoom remotely on** **Monday February 8th, 2021 AT 7.45 PM.**

1. PRESENT: Cllr F Maroudas (Chairman), Cllr D Pheasant. (8.00pm), Cllr R Head, Cllr R Curtis, Cllr J Stone and Cllr C Penrose, Cllr A Manning, Cllr D Bartholomew (OCC), Cllr L Rawlins (DC), in addition there were no members of public present.
2. To receive any declarations of gifts & interests. None declared.
3. To approve the minutes of the meeting of Shiplake Parish Council held on Monday January 11th, 2021. Cllr Head corrected item 15 should read "Clerk requested to write to SHADDO on behalf of Council expressing congratulations on Pantomime walk and advent calendar. ACTION: Clerk", Minutes were corrected and then approved on motion proposed by Cllr R Head and seconded by Cllr C Penrose.
4. Playgrounds to receive a report from Cllr Curtis Badgers Walk satisfactory condition. Adult Gym location update from Cllr Manning. Cllr Manning reported that the trustees have some questions regarding the current boundaries for the relationship between the MH and the SPC Clerk requested to forward letter of agreement drawn up in 2009. ACTION: Clerk. Cllr Curtis reported that the proposed repairs to the perimeter fencing be postponed until the resurfacing takes place. Council discussed the resurfacing, and it was suggested that it may be more economic to replace surface and equipment as one project as equipment is now approx. 20years old. Clerk to seek some quotations. Action: Clerk
5. Police Matters Crime Data can be viewed by clicking [CrimeMap](#)
6. Correspondence/ Footpaths. See next item.
7. Matters arising from previous meetings not covered in meeting. 1. Update on Plough Lane land ownership. Clerk has written to two residents for update on ownership of strip of land in question, no response to date 2. Update on HS article ref Wargrave river crossing. Council expressed some concern at the content of the article implying most residents in favour which is not the current views of the residents of Shiplake, Council believes. Clerk requested to work with Cllr Maroudas on questionnaire for Shiplake residents Action Clerk and FM.
8. Open Forum: an opportunity for members of the public to address the Council on items on the agenda. No members of public present
9. To receive a report from Oxfordshire County Councillor D Bartholomew. Full report can be viewed [here](#)
10. Highway matters. Cllr R Head update
11. To receive a report from South Oxfordshire District, Cllrs Bartholomew and Rawlins. Full report can be viewed [here](#)
12. To receive a NP update from Cllrs Maroudas, Penrose and Pheasant. Cllr D Pheasant updated Council. Discuss and agree revised policies with Bluestone and Terra Firma, reflecting points as referenced above and consistent with expressed views of SODC and approved plans. This should be achievable in one meeting.
 1. Agree requirement for *landscape and visual impact assessment as per Terra Firm quotation (attached)*
 2. Amend pre-submission NP documents accordingly with changes agreed at prior meeting(s) with Bluestone Planning.
 3. Complete Consultation and Basic Conditions Statements with Bluestone Planning
 4. Submit all documents to SODC & Inspector preference(s)
 5. Inspector appointed and responded to any queries. The focus will be on policies plan begins to have significant weight in planning decisions once agreed.
 6. Given approval by the Inspector, SODC processes plan through' any administrative requirements, referendum, adoption etc.Council approved proposals
13. Planning
 1. Minutes of Planning meeting held on 26th January 2021 approved.

2. To review any new applications received since Planning Meeting January 26th, 2021.
 1. [P21/S0208/HH](#) Brackendale . Mr T Verran RB 19/2/2021 NO OBJECTION with condition on Garage accommodation
 2. [P21/S0211/HH](#) 1 Quarry Lane Mr Chandrapal RB19/2/2021 NO OBJECTION
 3. [P21/S0212/HH](#) 1 Quarry Lane Mr Chandrapal RB 18/2/2021 NO OBJECTION with condition on garage accommodation
 4. [P21/S0335/HH](#) Milverton Mr Dombey RB 26/2/2021 NO OBJECTION

The planning recommendations were approved on a motion proposed by Cllr R Curtis and seconded by Cllr C Penrose

3. TFAG update on action Cllr D Pheasant. Cllr Pheasant updated Council.
4. ACV Plowden Arms rejection Council expressed concern at the decision and the amount of work /time expended in completing the application Clerk to contact officer for guidance that any application on the Corner Shop will not be a wasted effort.

14. Financial Matters.

1. To review and approve payments for February (APPENDIX 1.) approved on a motion proposed by Cllr A Manning and seconded by Cllr F Maroudas
2. To review and approve January Bank Statement (APPENDIX 2) approved on a motion proposed by Cllr A Manning and seconded by Cllr F Maroudas
3. To review and approve January Bank reconciliation. (APPENDIX 3) approved on a motion proposed by Cllr A Manning and seconded by Cllr F Maroudas

15. Items of interest or for future discussion 1.1. Cllr Curtis requested Council discuss the concept of recording Zoom meetings .c/f to March Meeting 2. Cllr A Manning offered to update Emergency plan with assistance from Cllr J Stone

There being no other items of business the Chairman closed the meeting at 10.17pm

R.V. Hudson.

Clerk to the Council.

8/2/21

APPENDIX 1

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS		1	February	2021	
		Paid Out in	January	2021	Cheque nos	cash/vn	
R V Hudson – salary December		88.20			BACS	✓	469.10 s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance December		89.20			BACS	✓	71.25 s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax December		90.20			BACS	y	117.20 s111 1972 Local Government Act
Broadband(INV5124)	29-Jan	91.20			DD	y	29.00 s111 1972 Local Government Act
Oxford It sokns (Inv 19338)		92.20			BACS	y	219.57 s111 1972 Local Government Act
CPRE (subscription)		82.20			102795	n	25.00 s111 1972 Local Government Act
Shiplake Dunsden Sick Poor Fund (Donation)		84.20			102796	✓	250.00 s137 1972 Local Government Act
Moore (Audit costs)		85.20			BACS	✓	360.00 s111 1972 Local Government Act
TOTAL							1,541.12
Transfer to Current Account from Deposit account							
Income since last meeting							
untaxed interest Business account							
untaxed interest N S & I account							175.24
VAT reclaim							-
Precept							
Total							175.24
Statement Balances at	1st	February	2021				
Co-operative Bank Current account							16,359.78
Co-operative Bank Deposit account							72,874.41
National Savings High Interest account							24,340.88
TOTAL							113,575.07
Uncleared /Cancelled cheques at	1	February	2021				
CPRE (subscription)	82.20			102795		25.00 s111	1972 Local Government Act
						s111	1972 Local Government Act
Total						25.00	
Revised Balance Bank Current Account	1	February	2021				16,334.78
Payments due to be made in February 2021 approved under section							
					cheque no /online		
R V Hudson – salary January	93.20				BACS	✓	469.10 s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance January	94.20				BACS		128.99 s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax January	95.20				BACS		117.20 s111 1972 Local Government Act
Broadband(INV)	96.20				DD		29.00 s111 1972 Local Government Act
Bluestone Planning (inv 1101)	97.20				BACS		252.00 s111 1972 Local Government Act
Bluestone Planning (inv 1130)	98.20				BACS		1386.00 s111 1972 Local Government Act
Starboard Systems Scribe Inv 1560	99.20				BACS		345.60 s111 1972 Local Government Act
Shiplake Church PCC (wall repair)	100.20				BACS		3000.00 s137 1972 Local Government Act
SODC (dog Bin service)	101.20				BACS		53.82 s111 1972 Local Government Act
TOTAL							5,781.71
Anticipated Income							
precept							0.00
Transfer to Deposit Account from current account							0.00
Transfer to Current Account from Deposit account							0.00
Projected Financial Position as at 31st February 2021							
Co-operative Bank Current account							10,553.07
Co-operative Bank Deposit account							72,874.41
National Savings account							24,516.12
TOTAL							107,943.60
R V Hudson							
Clerk to the Council.							

The co-operative bank

co-operativebank.co.uk/business

phone 03457 213 213

MR R V HUDSON

88 Makers Road
Henley On Thames
Oxfordshire
RG9 1PR

V01270193000000

28800

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title: SHIPLAKE PARISH COUNCIL	31 DEC 20	OPENING BALANCE			17,904.90
	1 JAN 21	DD ZOOM/MPLD V653257	29.00		
	4 JAN 21	Moxie Invoice 305625	363.00		17,515.90
Bartons 035016	11 JAN 21	*03708 0019721854870000	252.00		17,263.90
Award number: 61005332_00	17 JAN 21	RHUDSON clerk expenses	71.25		
Statement date: 1 February 2021	18 JAN 21	HMC DUMBERNAULD Clerk Fee	117.20		
	18 JAN 21	OXFORD IT SOLUTIONS Invoice *9339	219.67		
Statement number: 338	18 JAN 21	RHUDSON clerk salary	480.10		16,369.78
Page number: 1 of 1	25 JAN 21	DD ZOOM/MPLD V653257	25.00		16,369.78
		Statement closing balance			16,369.78

Abbreviations: \$US Dollar | Immediate debit out | DD Credit transfer | Balance | ODS Credit transfer | Immediate debit in | NSTP Non Net 10 Transaction
New Order Book | Withdrawal from savings account | Bank's own liability | The bank's responsibility for the transaction.

Statement opening balance
17,904.90

Money out

£,642.12

Money in

0.00

Statement closing balance
16,369.78

International Bank

Account Number

CHY02BK 060 00 100000

Bank Identification Code

21470224

APPENDIX 3

31 January 2021 (2020-2021)

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/01/2021		
	Cash in Hand 01/04/2020		101,126.28
	ADD Receipts 01/04/2020 - 31/01/2021		45,947.86
			147,074.14
	SUBTRACT Payments 01/04/2020 - 31/01/2021		33,348.83
	Cash in Hand 31/01/2021 (per Cash Book)		113,725.31
B	Cash in hand per Bank Statements		
	Cash 31/01/2021	0.00	
	Cooperative Bank Current Account 31/01/2021	16,359.78	
	Cooperative Bank Business Select 31/01/2021	72,874.41	
	National Savings and Investments 31/01/2021	24,516.12	
			113,750.31
	Less unrepresented payments		25.00
			113,725.31
	Plus unrepresented receipts		0.00
	Adjusted Bank Balance		113,725.31
	A = B Checks out OK		

Created by [] Scribe