

SHIPLAKE PARISH COUNCIL

Minutes of the meeting of SHIPLAKE PARISH COUNCIL held in Shiplake Memorial Hall on Monday June 7th, 2021, AT 7.45 PM.

1. PRESENT: Cllr D Pheasant (Vice-Chairman), Cllr C Penrose, Cllr R Head, Cllr J Stone, Cllr A Manning and Cllr R Curtis
In ATTENDANCE. Cllr D Bartholomew (OCC) 3 members of the public.
APOLOGIES: Cllr F Maroudas (Chairman) in the absence of Cllr Maroudas, Cllr Pheasant took the chair.
2. Declarations of gifts & interests. None declared.
3. Council resolved to approve the minutes of the meeting of Shiplake Parish Council (including NP minutes) held on Wednesday 5th May 2021 on a motion proposed by Cllr R Head and seconded by Cllr J Stone
4. Playgrounds to receive a report from Cllr Curtis. Council resolved to approve Henry Matthews as contractor for Badgers Walk on a motion proposed by Cllr R Curtis and seconded by Cllr C Penrose. Clerk updated Council on search for Consultant for MH playground project. Cllr Curtis reported several faults with fencing and fence posts in the MH playground which need attention and will be addressed in the new project. Clerk requested to contact Contractor who installed fence to request an interim repair. ACTION: Clerk
5. Police Matters: Cllr Curtis reported 6 incidents in April full report can be viewed here [CrimeMap](#).
6. Open Forum: The Chairman closed the meeting at 8.05pm A member of the public spoke objecting to the proposed application for Brookfield. The Chairman resumed the meeting at 8.15pm.
7. To receive a report from Oxfordshire County Councillor D Bartholomew. Full report can be viewed [OCC Report June 21.pdf](#).
 1. Footpath alongside the A4155 linking Lower Shiplake to Shiplake Cross Cllr Bartholomew
8. Highway matters. Cllr R Head Update Council resolved to approve Glanville quotation for quotation for Plough Lane footpath works on a motion proposed by Cllr C Penrose and seconded by Cllr R Head.
9. To receive a report from South Oxfordshire District, Cllrs Bartholomew and Rawlins. Full report can be viewed [DC Report June 21.pdf](#)
10. To receive a NP update from Cllr D Pheasant Council resolved to approve the **proposed Resolution @ Parish Council meeting on 07/06/2021 which reads.**
The neighbourhood plan committee proposes that subject to the changes discussed at the NP meeting 06/05/2021, the document Is ready to be recommended to the PC for approval for final submission to SODC on amotion proposed by Cllr D Pheasant and seconded by Cllr C Penrose
NP Update to Parish Council on 07/06/2021 ‘Next Steps’
All committee responses to the review of the revised documents have been addressed as of 07/06/2021.
Approve proposal to Shiplake Neighbourhood Plan (NP) for final submission to SODC (Reg. 16) by 21/06/2019?
Bluestone Planning to meet with SODC planning for briefing prior to final submission.
Complete NP Consultation & Basic Conditions Statement to accompany NP documents.
Migrate NP evidence base from Council ‘Dropbox’ to village website Neighbourhood Plan Evidence Page to synchronise with NP documents submission.
All NP documents to be published on the village website on final submission.
Publicise final submission via website and APM when confirmed.
 2. TFAG update Cllr D Pheasant reported Minutes of latest meeting circulated to Councillors.
11. Planning
 1. To review any new applications received since Planning Meeting May 25th, 2021.
 2. [P21/S1883/FUL](#) 25 Crowsley Road: App Mr a Green: RB 2/6/21 **OBJECTION submitted.**
 3. [P21/S1904/HH](#) The Old Chapel: App Mr Hester: RB 17/6/21 **OBJECTION**

4. [P21/S1389/O](#) Kingsley House amendment: App Mr Stewart RB **10/6/21 OBJECTION**
5. [P21/S2210/HH](#) 10 Oaks Road: App Mr Salisbury: RB 19/6/21 **RESPONSE**

Planning Decisions

1. [P21/S0859/FUL](#) PERMISSION GRANTED land adj Tower House
2. [P21/S1067/HH](#) PERMISSION GRANTED 7, Brampton Chase
3. [P21/S0745/HH](#) PERMISSION GRANTED Little Trentham
4. [P21/S1163/HH](#) PERMISSION GRANTED Taynish

Council resolved to approve all proposals on a motion proposed by Cllr R Curtis and seconded by Cllr A Manning

12. Financial Matters.

1. Council resolved to approve payments for June (APPENDIX 1) on a motion proposed by Cllr R Curtis and seconded by Cllr C Penrose
2. Council resolved to approve May Bank Statement (APPENDIX 2) on a motion proposed by Cllr R Curtis and seconded by Cllr C Penrose
- 3 Council resolved to approve May Bank reconciliation. (APPENDIX 3) on a motion proposed by Cllr R Curtis and seconded by Cllr C Penrose
3. Council resolved to approve salary increase proposal for Clerk (backdated to April 1, 2020) from £11.28 per hour to £14.42 ph. on a motion proposed by Cllr D Pheasant and seconded by Cllr C Penrose unanimously agreed.

13. AONB, Correspondence received for Chilterns, Clerk circulated to all 6 Parishes /Councillors and Cllr Pheasant offered to forward to J Howell MP in conjunction with NP request for support. ACTION Cllr D Pheasant

14. Footpaths.

15. Memorial Hall. Cllr A Manning

16. Correspondence Letter from Mr R Perfect regarding near accident mother and child

17. Items of interest or for future discussion Cllr Stone requested two items on next month's agenda.

18. 1) Platinum Jubilee celebrations 2022 and 2) Trees planting and protection (TPO)

There being no other business the Chairman closed the meeting at 9.58pm

R.V. Hudson.

Clerk to the Council.

30/6/2021

30/6/2021

MR R V HUDSON
 66 Makins Road
 Henley-On-Thames
 Oxfordshire
 RG9 1PR

M5669/J1051512000

29800

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title SHIPLAKE PARISH COUNCIL	30 APR 21	OPENING BALANCE			28,661.81
	7 MAY 21	SODC ACCOUNTS PAYA NA		2,900.00	31,561.81
	10 MAY 21	ROBIN W HEAD inv 0047649	52.00		
	10 MAY 21	R HUDSON clerk expenses	86.15		
	10 MAY 21	HMRC CUMBERNAULD clerk Tax	117.20		
	10 MAY 21	R HUDSON	469.10		30,837.36
	1 JUN 21	DD ZZOOMMPLC V6S3287	29.00		30,808.36
		Statement closing balance			30,808.36

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Sort code
089016

Account number
61005332 00

Statement date
1 June 2021

Statement number
343

Page number
1 of 1

Statement opening balance
28,661.81

Money out
753.45

Money in
2,900.00

Statement closing balance
30,808.36

International Bank Account Number
GB89 CPBK 0890 1661 0053 32

Bank Identification Code
CPBK GB22

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 01/06/2021		
	Cash in Hand 01/04/2021		104,829.05
	ADD Receipts 01/04/2021 - 01/06/2021		27,203.23
	SUBTRACT Payments 01/04/2021 - 01/06/2021		132,032.28
			3,748.02
	Cash in Hand 01/06/2021 (per Cash Book)		128,284.26
B	Cash in hand per Bank Statements		
	Cash 01/06/2021	0.00	
	Cooperative Bank Current Account 01/06/2021	30,808.36	
	Cooperative Bank Business Select 01/06/2021	72,959.78	
	National Savings and Investments 01/06/2021	24,516.12	
			128,284.26
	Less unrepresented payments		0.00
			128,284.26
	Plus unrepresented receipts		0.00
			128,284.26
	Adjusted Bank Balance		128,284.26
	A = B Checks out OK		

Created by [Signature] Scribe