

SHIPLAKE PARISH COUNCIL.

Minutes of the meeting of Shiplake Parish Council
which took place on Monday 5th September 2022
at Shiplake Memorial Hall at 7.45 p.m.

- 1 **PRESENT:** Cllr C Penrose (Chairman). Cllr R Head, Cllr R Curtis, Cllr J Stone, Cllrs D Pheasant, and F Maroudas, In ATTENDANCE: Cllr D Bartholomew (OCC), Cllr L Rawlins (DC), APOLOGIES received from Cllr A Manning. There were no members of the public present
- 2 **DECLARATIONS of INTEREST** None declared
- 3 **MINUTES** Cllr D Pheasant requested the addition of his NP report from 11th July 2022 Council then resolved to approve the minutes of the meeting held on Monday, July 11th, 2022, on a motion proposed by Cllr R Head and seconded by Cllr D Pheasant.
- 4 **OPEN FORUM:** No members of the public present
- 5 **PLAYGROUNDS** Cllr R Curtis gave an update on the playgrounds BW in reasonable condition apart from evidence of Graffiti which the Clerk reported was in hand to be removed .The Clerk reported that Creative Play suggested a visit from their maintenance team to repair some of the issues on the multiplay unit .The equipment does not need to be replaced at this stage .Opening of new playground at Memorial Hall .Clerk to ascertain time lines for completion .Provisional opening date 16th or 23rd September
- 6 **POLICE MATTERS** Cllr Curtis reported five incidents locally full report can have viewed her. [Crime Map](#)
- 7 **OCC** Cllr D Bartholomew gave his general and specific report full report can be viewed [HERE](#)
- 8 **HIGHWAY MATTERS** 1) Wig Wag Sign update 2). Consultation on speed limit proposal A4155. 3)Costs of VAS signs Clerk to update
- 9 **S.O.D.C.** Cllrs Bartholomew and Rawlins gave their reports. Full report can be viewed [HERE](#)
- 10 **NP** Cllr Pheasant reported that the NP is completed and approved by large majority in the referendum. Council congratulated Cllr Pheasant on his outstanding efforts to get this completed.The plan will be made at a special council meeting at SODC this week CCB response to comments made at hearing Clerk requested to resend letter to CCB as no response forthcoming. ACTION: Clerk
- 11 **PLANNING:** To review any new applications received since Planning Meeting August 22nd, 2022.None to review
 - 1) Planning Decision P22/S2212/HH Beechwood PERMISSION GRANTED with six conditions
- 12 **FINANCIAL MATTERS.**
 1. Council resolved to approve payments for Aug/Sept. APPENDIX 1/2 on a motion proposed by Cllr R Curtis and seconded by Cllr C Penrose
 2. Council resolved to approve Aug Bank Statement on a motion proposed by Cllr R Curtis and seconded by Cllr C Penrose
 3. Council resolved to approve Aug Bank reconciliation. APPENDIX 3 on a motion proposed by Cllr R Curtis and seconded by Cllr C Penrose
 4. Cllr C Penrose gave an update on his monitoring report for spend on CIL projects
 5. Cllr R Head requested Council to review the purchase of four new bus shelter to replace dilapidated current shelters a good example is Eye & Dunsden PC. Clerk reported no response from Berkshire buildings so alternative contractors to be contacted
 6. Cllr R Head requested planting of a small copse of trees at site to be discussed
 7. Part Payment request of Memorial Hall Playground refurb £48603.00 Council resolved to reject the request as it would mean paying for equipment which had not been assessed by an independent RoSPA inspector.
 8. Council resolved to reappoint Mrs J Olds as Internal Auditor for 2022/23 on a motion proposed by Cllr C Penrose and seconded by Cllr R Head
- 13 **FOOTPATHS** Cllr R Curtis requested Clerk to contact OCC footpaths to repair damage made by British Telecom on the footpath between Orchard Close and Plough Lane
- 14 **AONB** update on Parishes meeting will be forwarded after meeting takes place next week.

- 15 **MEMORIAL HALL**. Cllr A Manning not present, nothing to report. Council requested update on the rooms previously occupied by the Nursery. ACTION Cllr A Manning
- 16 **CORRESPONDENCE**. Baskerville Arms closure The Clerk was requested to start an ACV application for the Baskerville Arms. ACTION: Clerk
- 17 **ITEMS OF INTEREST** or for future discussion. There being no other items the Chairman closed the meeting at 10.12pm

R.V. Hudson.

Clerk to the Council.

8th September 2022

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS.				1	August	2022	
		Paid Out in	July	2022	Cheque nos.				
R V Hudson – salary June		31.22	11-Jul	12.1	BACS		609.71	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance June		32.22	11-Jul	12.1	BACS		128.25	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax June		33.22	11-Jul	12.1	BACS		153.13	s111	1972 Local Government Act
Zzoomm(INV 69589 payment date 010822		34.22	11-Jul	12.1	BACS		29.00	s111	1972 Local Government Act
Robin Head (inv0047785)		35.22	11-Jul	12.1	BACS		56.00	s111	1972 Local Government Act
Grant to Shiplake PTFA		36.22	11-Jul	12.1	BACS		300.00	S137	1972 Local Government Act
Bluestone Planning (inv 0735)		37.22	11-Jul	12.1	BACS		1883.40	s111	1972 Local Government Act
Shiplake memorial Hall room hire (inv 2022-111)		38.22	11-Jul	12.1	BACS		79.60	s111	1972 Local Government Act
Tactical Facilities (INV SI-188)dog bin servicing		39.22	11-Jul	12.1	BACS		5.70	s111	1972 Local Government Act
Tactical Facilities (INV SI-197)grass cutting		40.22	11-Jul	12.1	BACS		42.00	s111	1972 Local Government Act
TOTAL							3,286.79		
<u>Transfer to Current Account from Deposit account</u>									
<u>Income since last meeting</u>									
Total							0.00		
<u>Statement Balances at 1st August 2022</u>									
Co-operative Bank Current account							45,987.03		
Co-operative Bank Deposit account							72,983.77		
National Savings High Interest account							24,518.57		
<u>TOTAL</u>							143,489.37		
<u>Uncleared/Cancelled cheques at 1 August 2022</u>									
							0.00		
<u>Revised Balance Bank Current Account</u>							45,987.03		
<u>Payments due to be made in 2022</u>									<u>approved under section</u>
			mtg date	Minute ref	Payment				
R V Hudson – salary July		41.22	12-Sep	12.1	BACS		609.71	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance July		42.22	12-Sep	12.1	BACS		68.10	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax July		43.22	12-Sep	12.1	BACS		153.13	s111	1972 Local Government Act
Zzoomm(INV payment date 010922		44.22	12-Sep	12.1	BACS		29.00	s111	1972 Local Government Act
Robin Head (inv0047788)		45.22	12-Sep	12.1	BACS		56.00	s111	1972 Local Government Act
Shiplake memorial Hall room hire (inv 2022-127)		46.22	12-Sep	12.1	BACS		79.69	s111	1972 Local Government Act
Shiplake memorial Hall room hire (inv 2022-144)		47.20	12-Sep	12.1	BACS		25.50	s111	1972 Local Government Act
Tactical Facilities (INV SI-255)grass cutting services		48.22	12-Sep	12.1	BACS		53.40	s111	1972 Local Government Act
Oxford IT Solutions (inv 22131)		49.22	12-Sep	12.1	BACS		26.40	s111	1972 Local Government Act
TOTAL							1,100.93		
<u>Anticipated Income</u>							0.00		
							0.00		
Total							0.00		
<u>Transfer to Deposit Account from current account</u>							0.00		
<u>Transfer to Current Account from Deposit account</u>							0.00		
<u>Projected Financial Position as at 31 st August 2022</u>									
Co-operative Bank Current account							44,886.10		
Co-operative Bank Deposit account							72,983.77		
National Savings account							24,518.57		
TOTAL							142,388.44		
R V Hudson									

APPENDIX 2

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS			1	September	2022	
	Paid Out in	August	2022	Cheque nos.				
R V Hudson – salary July	41.22	12-Sep	12.1	BACS	609.71	£ 5	1963 Local Government (Financial provisions) Act	
R V Hudson – expenses, office allowance July	42.22	12-Sep	12.1	BACS	68.10	£112(2)	1972 Local Government Act	
Inland Revenue – clerk's tax July	43.22	12-Sep	12.1	BACS	153.13	£111	1972 Local Government Act	
Zoomm (INV payment date 010922	44.22	12-Sep	12.1	BACS	29.00	£111	1972 Local Government Act	
Robin Head (inv0047788)	45.22	12-Sep	12.1	BACS	56.00	£111	1972 Local Government Act	
Shiplake memorial Hall room hire (inv2022-127)	46.22	12-Sep	12.1	BACS	79.69	£111	1972 Local Government Act	
Shiplake memorial Hall room hire (inv2022-144)	47.20	12-Sep	12.1	BACS	25.50	£111	1972 Local Government Act	
Tactical Facilities (INVS1-255)grass cutting services	48.22	12-Sep	12.1	BACS	53.40	£111	1972 Local Government Act	
Oxford IT Solutions (inv 22131)	49.22	12-Sep	12.1	BACS	26.40	£111	1972 Local Government Act	
TOTAL					1,100.93			
Transfer to Current Account from Deposit account								
Income since last meeting								
Total					0.00			
Statement Balances at 1st September 2022								
Co-operative Bank Current account					44,886.19			
Co-operative Bank Deposit account					72,983.77			
National Savings High Interest account					24,518.57			
TOTAL					142,388.53			
Uncleared/Cancelled cheques at 1 September 2022								
					0.00			
Revised Balance Bank Current Account					44,886.19			
Payments due to be made in mtg date		Minute ref		2022 Payment		approved under section		
R V Hudson – salary August	50.22	12-Sep	12.1	BACS	609.71	£ 5	1963 Local Government (Financial provisions) Act	
R V Hudson – expenses, office allowance August	51.22	12-Sep	12.1	BACS	72.15	£112(2)	1972 Local Government Act	
Inland Revenue – clerk's tax August	52.22	12-Sep	12.1	BACS	153.13	£111	1972 Local Government Act	
Zoomm (INV payment date 011022	53.22	12-Sep	12.1	BACS	29.00	£111	1972 Local Government Act	
Robin Head (inv00477	54.22	12-Sep	12.1	BACS	56.00	£111	1972 Local Government Act	
Shiplake memorial Hall room hire (inv2022-127)	55.22	12-Sep	12.1	BACS	79.69	£111	1972 Local Government Act	
Tactical Facilities (INVS1-255)grass cutting services	57.22	12-Sep	12.1	BACS	53.40	£111	1972 Local Government Act	
TOTAL					1,053.08			
Anticipated Income					0.00			
Total					0.00			
Transfer to Deposit Account from current account					0.00			
Transfer to Current Account from Deposit account					0.00			
Projected Financial Position as at 31 st August 2022								
Co-operative Bank Current account					43,833.11			
Co-operative Bank Deposit account					72,983.77			
National Savings account					24,518.57			
TOTAL					141,335.45			

APPENDIX 3

1 September 2022 (2022-2023)

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 01/09/2022		
	Cash in Hand 01/04/2022		120,016.14
	ADD Receipts 01/04/2022 - 01/09/2022		41,270.72
	SUBTRACT Payments 01/04/2022 - 01/09/2022		161,286.86
			18,898.42
	Cash in Hand 01/09/2022 (per Cash Book)		142,388.44
B	Cash in hand per Bank Statements		
	Cash 30/08/2022	0.00	
	Cooperative Bank Current Account 30/08/2022	44,886.10	
	Cooperative Bank Business Select 30/08/2022	72,983.77	
	National Savings and Investments 30/08/2022	24,518.57	
			142,388.44
	Less unrepresented payments		
			142,388.44
	Plus unrepresented receipts		
	Adjusted Bank Balance		142,388.44
	A = B Checks out OK		

