

SHIPLAKE PARISH COUNCIL.

Minutes of the Meeting of Shiplake Parish Council
which took place on Monday 3rd April 2023
at Shiplake Memorial Hall at 7.00 p.m.

1. **Present:** Cllr C Penrose (Chairman). Cllr R Head, Cllr R Curtis, Cllrs D Pheasant, and Cllr J Stone, Cllr F Maroudas and Cllr A Manning IN ATTENDANCE: Cllr D Bartholomew (OCC), and Cllr L Rawlins (SODC). There were no members of the public present.
2. **Declarations of Interest** None declared.
3. **Minutes** Council resolved to approve the minutes of the meeting held on Monday, 13th March 2023, on a motion proposed by Cllr R Curtis and seconded by Cllr R Head.
4. **Open Forum:** No members of the public were present.
5. **Playgrounds** Cllr Curtis reported all playgrounds are in satisfactory condition.
6. **Police Matters** Cllr R Curtis reported 3 incidents full report can be viewed here [Crime Map](#)
7. **O.C.C.** Council rejected Cllr Bartholomew's full report as there were political overtones which are not permitted in pre-election period Cllr D Bartholomew gave an apolitical update on numerous local issues.
8. **Highway Matters.** On a motion proposed by Cllr R Head and seconded by Cllr R Curtis Council resolved on a majority of 5 votes to 2 to approve road safety recommendations from Mr J Beale (October 2022) in full Costings of Memorial Avenue: £4055 +vat and Shiplake Row: £5210 +vat OCC offer the supply and install / repair of the poles and the lining works (i.e. everything else mentioned £1100- 1500) as contribution towards the overall project.
ACTION: Clerk
9. **S.O.D.C.** Cllr Bartholomew gave his report. Council rejected full reports of Cllrs Bartholomew and Rawlins as there were political overtones which are not permitted in preelection period.
10. **Planning:** No additional planning applications from Planning meeting earlier.
11. **Financial Matters.**
 1. Council resolved to approve the payments for April (APPENDIX 1) on a motion proposed by Cllr R Curtis and seconded by Cllr F Maroudas
 2. Council resolved to approve the Year End March Bank Statement on a motion proposed by Cllr R Curtis and seconded by Cllr F Maroudas
 3. Council resolved to approve the Year End March Bank reconciliation. (APPENDIX 2) on a motion proposed by Cllr R Curtis and seconded by Cllr F Maroudas
 4. Council reviewed error in 2023/24 Precept submission and agreed to establish a contingency fund of the £6300 error as recommended by SODC to be reversed 2024/25 if not needed on a motion proposed by Cllr R Curtis and seconded by Cllr F Maroudas
 5. Council reviewed draft year-end figures and agreed to carry forward and approve at May Annual Parish Council Meeting
 6. Council resolved to approve quote from Henley Glass to repair Noticeboard glass window £154.17+vat on a motion proposed by Cllr F Maroudas and seconded by Cllr C Penrose.
 7. Council resolved to pay Berkshire Oak Barns Design final invoice £21120 for the new bus shelters once construction satisfactorily completed, (to be confirmed by email) on a motion proposed by Cllr C Penrose and seconded by Cllr R Curtis
12. **Footpaths** Council resolved to agree to part fund up to 50% of the repairs to the footpath access to Orchard Close damaged by BT depending on cost estimates supplied by OCC
13. **AONB** update from Cllr R Head nothing further to report
14. **Memorial Hall.** Cllr A Manning. New room available for commercial let.
15. **Correspondence.** Communication from a resident complaining about replacing Bus shelters Clerk invited him to attend but no show.
16. **Items of Interest** or for future discussion.
The Chairman proposed a vote of thanks to Cllrs Bartholomew and Rawlins, (who are standing for re-election as District Councillors), and Cllrs Maroudas and Head (who are

standing down), for their outstanding and valuable contributions to the Parish and in particular Cllr Roger Head who has served on numerous Parish Council in his 53 years' service.

There being no other items the Chairman closed the meeting at 8.41pm.

R.V. Hudson.
Clerk to the Council.
10th April 2023

<u>SHIPLAKE PARISH COUNCIL</u>	<u>STATEMENT OF ACCOUNTS</u>				<u>1</u>	<u>April</u>	<u>2023</u>
	Paid Out in	March	2023	Cheque nos.	-		
R V Hudson – salary February	103.22	13-Mar	11.1	BACS		643.47	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance.February	104.22	13-Mar	11.1	BACS		136.19	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax February	105.22	13-Mar	11.1	BACS		171.37	s111 1972 Local Government Act
Zzoomm(INV 54370 date 300323)	106.22	13-Mar	11.1	BACS		29.00	s111 1972 Local Government Act
Shiplake memorial Hall room hire (inv2023-47)	107.22	13-Mar	11.1	BACS		38.23	s144 1972 Local Government Act
Shiplake Dunsden and BH Sick Poor Fund Grant	108.22	13-Mar	11.1	BACS		250.00	s137 1972 Local Government Act
OALC Subscription	109.22	13-Mar	11.1	BACS		396.84	s111 1972 Local Government Act
Oxi LTD	110.22	13-Mar	11.1	BACS		26.40	s111 1972 Local Government Act
Chiltern Society (Subscription)	111.22	13-Mar	11.1		102800	30.00	s111 1972 Local Government Act
Tactical Facilities (Dog Bin servicing)	112.22	13-Mar	11.1	BACS		5.70	s111 1972 Local Government Act
OCC (invoice foor speed survey)	113.22	13-Mar	11.1	BACS		612.00	s111 1972 Local Government Act
TOTAL						<u>2,339.20</u>	
<u>Transfer to Current Account from Deposit account</u>							
<u>Income since last meeting</u>						0.00	
GWR Graant						<u>1,500.00</u>	
Total						<u>1,500.00</u>	
<u>Statement Balances at 1st April 2023</u>							
Co-operative Bank Current account						23,012.18	
Co-operative Bank Deposit account						73,067.25	
National Savings High Interest account						24,541.39	
<u>TOTAL</u>						<u>120,620.82</u>	
<u>Uncleared /Cancelled cheques at 1 April 2023</u>							c
						0.00	
<u>Revised Balance Bank Current Account</u>						<u>23,012.18</u>	
	<u>Payments due to be made in</u>			<u>2023</u>			<u>approved under section</u>
		mtg date	Minute ref	Payment			
R V Hudson – salary March	1.23	04-Apr	11.1	BACS		643.47	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance.March	2.23	04-Apr	11.1	BACS		100.05	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax March	3.23	04-Apr	11.1	BACS		171.37	s111 1972 Local Government Act
Zzoomm(INV date 280423)	4.23	04-Apr	11.1	BACS		29.00	s111 1972 Local Government Act
Shiplake memorial Hall room hire (inv2023-)	5.23	04-Apr	11.1	BACS		66.08	s144 1972 Local Government Act
SODC dog bin servicing inv10321748	6.23	04-Apr	11.1	BACS		226.04	s111 1972 Local Government Act
<u>TOTAL</u>						<u>1,236.01</u>	
<u>Anticipated Income</u>							
Total						0.00	
<u>Transfer to Deposit Account from current account</u>						0.00	
<u>Transfer to Current Account from Deposit account</u>						0.00	
<u>Projected Financial Position as at 30th April 2023</u>							
Co-operative Bank Current account						21,776.17	
Co-operative Bank Deposit account						73,067.25	
National Savings account						24,541.39	
<u>TOTAL</u>						<u>119,384.81</u>	
R V Hudson Clerk to the Council.							
<u>1 April 2023</u>							

APPENDIX 2

31 March 2023 (2022-2023)

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/03/2023		
	Cash in Hand 01/04/2022		120,016.14
	ADD Receipts 01/04/2022 - 31/03/2023		131,996.73
	SUBTRACT Payments 01/04/2022 - 31/03/2023		252,012.87 131,392.05
	Cash in Hand 31/03/2023 (per Cash Book)		120,620.82
B	Cash in hand per Bank Statements		
	Cash 31/03/2023	0.00	
	Cooperative Bank Current Account 31/03/2023	23,012.18	
	Cooperative Bank Business Select 31/03/2023	73,067.25	
	National Savings and Investments 31/03/2023	24,541.39	
			120,620.82
	Less unrepresented payments		
			120,620.82
	Plus unrepresented receipts		
	Adjusted Bank Balance		120,620.82
	A = B Checks out OK		