

SHIPLAKE PARISH COUNCIL.

Minutes of the Annual Shiplake Parish Council Meeting
which took place on Monday 15th May 2023?
at Shiplake Memorial Hall at 7.00 p.m.

1. **Present:** Cllr C Penrose (Chairman). Cllr R Curtis, Cllr D Pheasant, Cllr J Stone, Cllr F Galton-Fenzi, Cllr G Butler, Cllr D Miller, and Cllr A Manning
IN ATTENDANCE Cllr D Bartholomew (OCC), and Cllrs L Rawlins and M Giles (SODC) Cllr R Head. There were no members of the public present.
2. **ELECTION OF OFFICERS, SUB-COMMITTEES, WORKING PARTIES AND REPRESENTATIVES TO SERVE ON OUTSIDE BODIES**

The Clerk dissolved the meeting and requested nominations for Chairman.

- i. Council nominated Cllr C Penrose as Chairman proposed by Cllr D Pheasant and seconded by Cllr R Curtis Unanimously approved.
 - ii. The Chairman nominated Cllr R Head to be Co-opted as a member as there was still a remaining vacancy following the election. Unanimously approved.
 - iii. Council nominated Cllr D Pheasant as Vice Chairman, proposed by Cllr R Curtis, and seconded by Cllr C Penrose.
 - iv. **SUB COMMITTEES /WORKING PARTIES.**
 - v. **Planning Committee:** Cllr C Penrose nominated as Chairman, proposed by Cllr Galton-Fenzi, and seconded by Cllr D Pheasant Members: Cllr C Penrose Cllr D Pheasant, Cllr J Stone, Cllr R Curtis, Cllr Galton-Fenzi and Cllr D Miller
 - vi. **Grants and Finance:** Cllr C Penrose nominated as Chair. Proposed by Cllr J Stone and seconded by Cllr a Manning Members: Cllr J Stone, Cllr A Manning, Cllr R Curtis, and Cllr D Miller.
 - vii. **REPRESENTATIVES ON VARIOUS COMMITTEES.**
 - viii. **Memorial Hall:** Cllr A Manning proposed by Cllr C Penrose s and seconded by Cllr J Stone
 - ix. **Badgers Walk** Playground: Cllr R Curtis proposed by Cllr R Head and seconded by Cllr D Pheasant
 - x. **Memorial Hall** Playground: Cllr R Curtis proposed by Cllr R Head and seconded by Cllr D Pheasant
 - xi. **Shiplake C. E. School:** Cllr R Curtis proposed by Cllr R Head and seconded by Cllr C Penrose
 - xii. Cllr C Penrose nominated Cllr D Pheasant to chair a working party on Website development and Communications plan. Council approved.
3. **Declarations of Interest.** None declared.
 4. **Minutes:** Council resolved to approve the minutes of the meeting held on Monday, April 4th, 2023, on a motion proposed by Cllr R Head and seconded by Cllr R Curtis
 5. **Open Forum:** an opportunity for members of the public to address the Council on items on the agenda No members of the public present.
 6. **Playgrounds** Cllr R Curtis gave his report. BW needs attention, MH is in good condition. ACTION: Clerk
 7. **Police Matters** Cllr R Curtis gave his report full report can be viewed [Crime Map](#)
 8. **O.C.C.** Cllr D Bartholomew gave his report .Full report can be viewed [HERE](#)
 9. **Highway Matters** Council resolved to approve Proposal by Jon Beale about speeding issues in Plough Lane and requested Clerk to confirm with Mr Beale to proceed. ACTION: Clerk. Clerk requested to contact Gallowstree Common as they use handheld speed recording devices. ACTION: Clerk
 10. **S.O.D.C.** Councillors gave their reports full report can be viewed [HERE](#)
 11. **Planning:** Council reviewed new applications received since Planning Meeting April 24th, 2023,
Applications:
1)Planning Application Withdrawal - P22/S1805/HH – SHP

2) REF: P23/S1514/LDP The Old Chapel Mill Road Lower Shiplake RG9 3LW Permitted development so does not require response unless concerns. Council expressed concerns c/f to Planning meeting 22nd May for comment.

3) P23/S1616/HH 3 Lowes Close, Shiplake: Scott, RB 6th June NO MATERIAL OBJECTIONS

Decisions

3) P23/S0879/HH Redlac House PLANNING PERMISSION GRANTED with 3 conditions

4) P23/S0602/S73 Land East of Reading Road. PERMISSION GRANTED with 6 conditions.

5) P23/S0616/FUL Baskerville Arms PLANNING PERMISSION GRANTED with 3 conditions

12. Financial Matters.

1. Council resolved to approve Financial Payments for May. Month (Appendix 1) on a motion proposed by Cllr C Penrose and seconded by Cllr R Curtis

2. Council resolved to approve the April Bank statement on a motion proposed by Cllr C Penrose and seconded by Cllr R Curtis

3. Council resolved to approve April Bank reconciliation (Appendix 2) on a motion proposed by Cllr C Penrose and seconded by Cllr R Curtis

The following items (3-7) were carried forward to the June meeting.

4. Internal Audit report

5. AFR section 1 Annual Governance Statement

6. AFR section 2 Accounting statements

7. Year End accounts differences variation

8. Approval of Electors rights

9. To confirm approval of Payment request for new bus shelters £21120 (item 14.23 on monthly accounts) authorised by email on a motion proposed by Cllr C Penrose and seconded by Cllr R Curtis

10. To approve quotation for Grasscutting and maintenance in New Road of £259.20 Council rejected request on the basis that it is not known who owns the land in question.

11. Council resolved to approve payment of £185 for repairs to noticeboard window as per quote from Henley Glass on a motion proposed by Cllr R Curtis and seconded by Cllr C Penrose

13. Footpaths Council agreed to fund repairs to Orchard Close footpath in combination with SODC on a motion proposed by Cllr R Head and seconded by Cllr R Curtis. ACTION: Clerk. Clerk requested to recirculate Gareth's last report and discuss at June Mtg. ACTION: Clerk

14. AONB Cllr R Head gave a brief update.

15. Memorial Hall. Cllr A Manning gave a brief update.

16. Correspondence

17. Items of Interest or for future discussion.

1) Annual Parish meeting Agenda 31/05/22 was discussed and approved.

2) Council to inquire of Reverend Thewsey the possibility of using the land at Church rooms to construct a bus shelter.

There being no other business the Chairman closed the meeting at 9.07pm

R.V. Hudson.

Clerk to the Council.

31st May 2023

Appendix 2

9 May 2023 (2023-2024)

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 02/05/2023		
	Cash in Hand 01/04/2023		120,620.82
	ADD Receipts 01/04/2023 - 02/05/2023		21,451.00
	SUBTRACT Payments 01/04/2023 - 02/05/2023		142,071.82
	Cash in Hand 02/05/2023 (per Cash Book)		1,168.83
B			140,901.89
	Cash in hand per Bank Statements		
	Petty Cash 02/05/2023	0.00	
	Cash 02/05/2023	0.00	
	Cooperative Bank Current Account 02/05/2023	43,322.25	
	Cooperative Bank Business Select 02/05/2023	73,067.25	
	National Savings and Investments 02/05/2023	24,541.39	
			140,930.89
	Less unrepresented payments		29.00
			140,901.89
	Plus unrepresented receipts		
	Adjusted Bank Balance		140,901.89
	A = B Checks out OK		