

SHIPLAKE PARISH COUNCIL.

Minutes of the Parish Council Meeting of Shiplake Parish Council
which took place on Monday 12th June 2023
at Shiplake Memorial Hall at 7.00 p.m.

- 1 **Present:** Cllr C Penrose (Chairman). Cllr R Head, Cllr R Curtis, Cllrs D Pheasant, Cllr J Stone, Cllr F Galton-Fenzi, , Cllr D Miller and Cllr A Manning IN ATTENDANCE Cllr D Bartholomew (OCC), and Cllr M Giles; APOLOGIES : Cllr G Butler and Cllr L Rawlins sent their apologies. There were two members of the public present.
- 2 **Declarations of Interest** None declared.
- 3 **Minutes** Council resolved to approve 1) the minutes of the Annual Parish Council meeting held on Monday, 15th May 2023, on a motion proposed by Cllr R Head and seconded by Cllr D Pheasant and 2) the minutes of the Annual Parish meeting held on 31st May 2023 on a motion proposed by Cllr D Pheasant and seconded by Cllr R Head.
- 4 **Open Forum:** The chairman closed the meeting at 7.22pm to allow members of the public present to address the Council. two plot holders from the Shiplake Lock Island residents spoke regrading the issues raised by the Environment Agency regarding tenure on the island. Council agreed to write to EA expressing concerns and requesting clarification of future plans. ACTION: Clerk. The Chairman resumed the meeting at 7.45pm
- 5 **Playgrounds** Cllr Curtis reported all playgrounds are in satisfactory condition.
- 6 **Police Matters** Cllr R Curtis reported 2 incidents full report can be viewed here [Crime Map](#) Cllr R Curtis requested to circulate his analysis of crimes .ACTION : Cllr Curtis The Clerk had circulated details on Speed watch supplied by Cllr Mather at Kidmore End .Clerk requested to invite PC Tom to attend Council mtg to explain process .ACTION : Clerk
- 7 **O.C.C.** Cllr Bartholomew gave an update on numerous local issues ,Full report can be viewed on Village Website: www.shiplakevillages.com
- 8 **Highway Matters.** Cllr D Bartholomew reported that missing/damaged chevrons on Reading Road by memorial are due for replacement shortly
- 9 **S.O.D.C.** Cllr M Giles gave his report . Full report can be viewed on Village Website: www.shiplakevillages.com
- 10 **Planning:** To review any new applications received since Planning Meeting May22nd 2023
 - 1) P23/S1769/O Hallemead House, Woodlands Road, Pragnell RB 21st June 2023 Response NO MATERIAL OBJECTION
 - 2) [P23/S1665/HH](#) The Old Vicarage Church Lane; Waller RB 17th June Response OBJECTION Council have serious concerns over the height /scale of the proposed 2 storey building described as a Store which is located close to the historic boundary wall and would be visible form Reading Road and therefore would seriously impact on Neighbourhood plan policy SV11 ,(Important views) in particular PLCA4-1 Council have no material objections to the plans to change entrance onto Church Lane or the development of the main house
 - 3) [P23/S1903/HH](#) 58 Oaks Road; Furnace RB 29th June RESPONSE NO MATERIAL OBJECTION
 - 4) P23/S1827/S73 Springfield House Mill Road; Parry RB 3rd July c/f to Planning Meeting The planning responses were approved on a motion proposed by Cllr D Pheasant and seconded by Cllr J Stone
- 11 **Footpaths** review G Jones report Council resolved to accept footpath repair quote of £3600 +Vat from SODC Clerk to propose on behalf of Council payment of 50% of quote as agreed. Clerk to contact OCC/landowner re narrowness of footpath Basmore Lane to Bolney road highlighted in G Jones report (April 2023)
- 12 **AONB** Cllr R Head gave a brief update on Parish meeting.
- 13 **Memorial Hall.** Cllr A Manning
- 14 **Financial Matters.**

1. Council resolved to approve payments for June on a motion proposed by Cllr C Penrose and seconded by. Cllr R Curtis Appendix 1
2. Council resolved to approve May Bank Statement. on a motion proposed by Cllr C Penrose and seconded by. Cllr R Curtis
3. Council resolved to approve May Bank reconciliation. Appendix 2 on a motion proposed by Cllr C Penrose and seconded by. Cllr R Curtis
4. Council resolved to approve Year End accounts differences variation on a motion proposed by Cllr C Penrose and seconded by. Cllr R Curtis
5. Council resolved to approve the 2023 Internal Audit report, completed AGAR on a motion proposed by Cllr C Penrose and seconded by. Cllr R Curtis section and auditors' invoice for £250.
6. Council resolved to approve AGAR section 1 Annual Governance Statement on a motion proposed by Cllr C Penrose and seconded by .Cllr R Curtis
7. Council resolved to approve AGAR section 2 Accounting statements on a motion proposed by Cllr C Penrose and seconded by. Cllr R Curtis
8. Council resolved to approve the notice of elector's rights for AGAR 2023 on a motion proposed by Cllr C Penrose and seconded by. Cllr R Curtis

15 **Correspondence:**1) Rev Thewsey re Bus Stop proposal, Council expressed disappointment at the Church's refusal to provide land to house a bus shelter on Reading Road at Shiplake. Church Rooms 2) Dangerous Tree New Road OCC and SODC working together to fell/remove dangerous Lime tree.

16 **Items of Interest**

- 1) APM feedback Cllr A Manning agreed to lead on programme for 2024 to give it more momentum. Clerk to ascertain whether legal requirement to hold an APM. ACTION: Clerk
- 2) No councillor was willing to commit to lead the New Road woodland idea it has been dropped from our list of opportunities to support with CIL funds or PC help.
- 3) As suggested by Cllr Mike Giles: Clerk to investigate/apply for 'Designated Bathing water status' for the length of Shiplake's River Thames area from beyond the College in the south to the North end of our parish, bank to bank
- 4) Clerk requested to contact dog bin servicing dept at SODC to increase emptying frequency of bin at Corner Shop due to it becoming health hazard . ACTION : Clerk
- 5) Clerk requested moving July PC mtg from 10th to 17th July due to his non availability.

There being no other items of interest the Chairman closed the meeting at 9.11pm

R.V.Hudson .
Clerk to the Council.
5th July 2023

APPENDIX 1

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS				3	June	2023	
		Paid Out in	May	2023	Cheque nos				
R V Hudson – salary April		7.23	15-May	12.1	BACS	x	643.47	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance April		8.23	15-May	12.1	BACS	x	74.40	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax April		9.23	15-May	12.1	BACS	x	171.37	s111	1972 Local Government Act
Zoomm(INV 75358 date 280523		10.23	15-May	12.1	BACS	x	31.91	s111	1972 Local Government Act
Shiplake memorial Hall room hire (inv 2023-85)		11.23	14-Jun	12.1	BACS	x	142.43	s144	1972 Local Government Act
Robin Head Grasscutting (inv 1086556)		12.23	15-May	12.1	BACS	x	56.00	s111	1972 Local Government Act
Henley Glass (INV 2465) noticeboard		13.23	15-May	12.1	BACS	x	185.00	s111	1972 Local Government Act
Berkshire Oak Barns (inv 53) Bus Shelters		14.23	15-May	12.1	BACS	x	21120.00	S4	1953 Local Government Act
Tactical Facilities (Dog Bin servicing) INV 550		15.23	15-May	12.1	BACS	x	5.70	s111	1972 Local Government Act
Tactical Facilities (Dog Bin servicing) INV 566		16.23	15-May	12.1	BACS	x	5.70	s111	1972 Local Government Act
Local Council Administration Book 13th edition		17.23	16-May	13.1	BACS	x	141.80	s112	1973 Local Government Act
TOTAL							22,577.78		
Transfer to Current Account from Deposit account									
Income since last meeting									

APPENDIX 2

5 June 2023 (2023-2024)

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 05/06/2023		
	Cash in Hand 01/04/2023		120,620.82
	ADD Receipts 01/04/2023 - 05/06/2023		21,779.49
	SUBTRACT Payments 01/04/2023 - 05/06/2023		142,400.31 23,673.36
	Cash in Hand 05/06/2023 (per Cash Book)		118,726.95
B	Cash in hand per Bank Statements		
	Petty Cash 05/06/2023	0.00	
	Cooperative Bank Current Account 05/06/2023	20,789.82	
	Cooperative Bank Business Select 05/06/2023	73,395.74	
	National Savings and Investments 05/06/2023	24,541.39	
			118,726.95
	Less unrepresented payments		
			118,726.95
	Plus unrepresented receipts		
	Adjusted Bank Balance		118,726.95
	A = B Checks out OK		