

SHIPLAKE PARISH COUNCIL.

Minutes of the Parish Council Meeting of Shiplake Parish Council
which took place on Monday 17th July 2023?
at Shiplake Memorial Hall at 7.00 p.m.

- 1 **Present:** Cllr C Penrose (Chairman). Cllr R Head, Cllr R Curtis, Cllrs D Pheasant, and Cllr J Stone, Cllr F Galton-Fenzi, Cllr G Butler, Cllr D Miller, and Cllr A Manning. IN ATTENDANCE: Cllr L Rawlins (SODC). There was one member of the public present. APOLOGIES were received from Cllr D Bartholomew and Cllr M Giles
- 2 **Declarations of Interest** None declared.
- 3 **Minutes** Council resolved to approve the minutes of the meeting held on Monday, 12th June March 2023, on a motion proposed by Cllr R Head and seconded by Cllr A Manning.
- 4 **Open Forum:** The Chairman closed the meeting at 7.15pm to allow the member of the public present to speak. The resident spoke of his objection to the proposed new application to erect a house in the grounds of Beaver Lodge based on loss of privacy. The Chairman resumed the meeting at 7.21pm.
- 5 **Playgrounds** Cllr Curtis reported all playgrounds are in satisfactory condition. Cllr Curtis requested the installation of a public notice to remove personal rubbish. Clerk to action ACTION: Clerk
- 6 **Police Matters** Cllr R Curtis reported 3 incidents full report can be viewed here [Crime Map](#)
- 7 **O.C.C.** Cllr D Bartholomew not present Council briefly reviewed his submitted report. Full report can be viewed on Village website
- 8 **Highway Matters.** Clerk to follow up with Jonathan Beale for a date for installation of the new VAS in Memorial Avenue. ACTION: Clerk. Clerk requested to action FMS report on severe flooding during heavy rainfall in the dip on Reading Road opposite Haileywood Farm near Retirement Villages. also, to report silting of the grips on Memorial Avenue and Plough Lane ACTION: Clerk.
- 9 **S.O.D.C.** Cllr L Rawlins gave his report. Full report can be viewed on Village website
- 10 **Planning:** No additional planning applications from Planning meeting earlier. To review any new applications received since Planning Meeting June 26th 2023
 - 1) P23/S1910/FUL Beaver Lodge New property RB 17th OBJECTION
 - 2) [P23/S2205/LB](#) Shiplake College RB 25th July NO OBJECTION
 - 3) Update on former Wyevale Site Cllr D Pheasant Council resolved for the Chairman to write to the EA and SODC expressing concern based on the reports received by TFAG. ACTION: Clerk and Chairman
 - 4) [P23/S2267HH](#) Mulleins, Defelice, RB 28th July NO OBJECTION
 - 5) [P23/S2347 /FUL](#) Skipwith Cottage Shiplake College RB 4th August 2023 NO OBJECTIONCllr G Butler suggested use of screen and projector in future meetings to allow easier viewing of the applications. Clerk to action. ACTION: Clerk
Council resolved to approve recommendations on a motion proposed by Cllr R Curtis and seconded by Cllr D Pheasant
11. **Financial Matters.**
 1. Council resolved to approve payments for July (Appendix1) on a motion proposed by Cllr A Manning and seconded by Cllr F Galton-Fenzi
 2. Council resolved to approve June Bank Statement. on a motion proposed by Cllr A Manning and seconded by Cllr F Galton-Fenzi
 3. Council resolved to approve June Bank reconciliation. (Appendix 2) on a motion proposed by Cllr A Manning and seconded by Cllr F Galton-Fenzi
 4. Council reviewed the CIL expenditure.

12. **Footpaths** Clerk requested to contact Jackie Smith OCC to request trimming of overhanging foliage on footpaths across from the Viaduct -Mill Road. ACTION: Clerk
13. **AONB** update from Cllr R Head no further information at this stage.
14. **Memorial Hall**. Cllr A Manning nothing to report.
15. **Correspondence. Register of Interest follow up.**
16. **Items of Interest** or for future discussion. 1) Council briefly discussed the position of Website Administrator as Mr G Jones is unable to continue to support the Website .This item to be raised as part of discussion around the updating of the website 2) Council discussed situation with the Clerks damaged PC , Council agreed for Clerk to get quotes for a Laptop, Monitor and docking station with extended warranty to replace current All in One PC and circulate to Finance group to review via email as no meeting due until September .ACTION : Clerk
There being no other items of business the Chairman closed the meeting at 9.12pm

R.V. Hudson.

Clerk to the Council.

29th July 2023

APPENDIX 1

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS			1	July	2023
		Paid Out in	June	2023	Cheque nos.		
R V Hudson – salary May		18.23	12-Jun	14.1	BACS	643.47	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance May		19.23	12-Jun	14.1	BACS	106.35	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax May		20.23	12-Jun	14.1	BACS	171.37	s111 1972 Local Government Act
Zzoomm(INV 87008 date 280623		21.23	12-Jun	14.1	BACS	31.91	s111 1972 Local Government Act
Robin Head Grasscutting (inv 1086559)		22.23	12-Jun	14.1	BACS	56.00	s111 1972 Local Government Act
Shiplake memorial Hall room hire (inv 2023-100)		23.23	14-Jul	14.1	BACS	-	s144 1972 Local Government Act
Internal Audit fees Jane Olds		24.23	12-Jun	14.5	BACS	250.00	s111 1972 Local Government Act
Henley Standard		25.23	12-Jun	14.1	BACS	270.00	s111 1972 Local Government Act
Tactical Facilities (Dog Bin servicing) INV610		26.23	12-Jun	14.1	BACS	60.00	s111 1972 Local Government Act
Tactical Facilities (Grasscutting) INV 619		27.23	12-Jun	14.1	BACS	47.70	s111 1972 Local Government Act
SODC election Costs		28.23	12-Jun	14.1	BACS	200.00	s111 1972 Local Government Act
Bluestone planning inv 1090 (NP)		29.23	12-Jun	14.1	BACS	219.00	s111 1972 Local Government Act
Tactical Facilities (Grasscutting) INV 657		30.23	12-Jun	14.1	BACS	64.20	s111 1972 Local Government Act
JPAG (AONB application)		31.23	12-Jun	14.1	BACS	1050.00	s111 1972 Local Government Act
TOTAL						3,170.00	
Transfer to Current Account from Deposit account							
Income since last meeting							
Total						0.00	
Statement Balances at 1st July 2023							
Co-operative Bank Current account						17,509.30	
Co-operative Bank Deposit account						73,395.74	
National Savings High Interest account						24,541.39	
TOTAL						115,446.43	c
Uncleared /Cancelled cheques at 1 July 2023							
						0.00	
Revised Balance Bank Current Account 1 July 2023						17,509.30	
Payments due to be made in July							
			mtg date	Minute ref	2023 Payment		approved under section
R V Hudson – salary June		32.23	17-Jul	11.1	BACS	643.47	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance June		33.23	17-Jul	11.1	BACS	101.65	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax June		34.23	17-Jul	11.1	BACS	171.37	s111 1972 Local Government Act
Zzoomm(INV date 280723		35.23	17-Jul	11.1	BACS	31.91	s111 1972 Local Government Act
Shiplake memorial Hall room hire (inv 2023- 100 June July)		36.23	30-Jul	11.1	BACS	111.26	s144 1972 Local Government Act
Robin Head Grasscutting (inv 1086562)		37.23	17-Jul	11.1	BACS	56.00	s111 1972 Local Government Act
Tactical Facilities (Grasscutting) INV 703		38.23	17-Jul	11.1	BACS	5.70	s111 1972 Local Government Act
Oxford It solutions		39.23	17-Jul	11.1	BACS	214.44	s111 1972 Local Government Act
HP inc Ltd (New Laptop/screen) inv 9057669171		40.23	30-Jul		BACS	1,304.97	s111 1972 Local Government Act
						2,640.77	
Anticipated Income							
Total						0.00	
Transfer to Deposit Account from current account							
Transfer to Current Account from Deposit account							
Projected Financial Position as at 30th July 2023							
Co-operative Bank Current account						14,868.53	
Co-operative Bank Deposit account						73,395.74	
National Savings account						24,541.39	
TOTAL						112,805.66	
R V Hudson Clerk to the Council.							
1 July 2023							

APPENDIX 2

9 July 2023 (2023-2024)

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 01/07/2023		
	Cash in Hand 01/04/2023		120,620.82
	ADD Receipts 01/04/2023 - 01/07/2023		21,779.49
	SUBTRACT Payments 01/04/2023 - 01/07/2023		142,400.31
	Cash in Hand 01/07/2023 (per Cash Book)		26,985.79
B			115,414.52
	Cash in hand per Bank Statements		
	Petty Cash 01/07/2023	0.00	
	Cooperative Bank Current Account 01/07/2023	17,509.30	
	Cooperative Bank Business Select 01/07/2023	73,395.74	
	National Savings and Investments 01/07/2023	24,541.39	
			115,446.43
	Less unrepresented payments		31.91
			115,414.52
	Plus unrepresented receipts		
B	Adjusted Bank Balance		115,414.52
	A = B Checks out OK		