

SHIPLAKE PARISH COUNCIL

Minutes of Parish Council Meeting of Shiplake Parish Council
which took place on Monday 9th October 2023
at Shiplake Memorial Hall at 7.00 p.m.

- 1 **Present:** Cllr C Penrose (Chairman). Cllr R Head, Cllr R Curtis, Cllrs D Pheasant, and Cllr J Stone, Cllr A Manning, Cllr D Miller APOLGIES Cllrs F Galton-Fenzi, G Butler and L Rawlins sent their apologies IN ATTENDANCE Cllr D Bartholomew (OCC), and Cllr M Giles. There were five members of the public present.
- 2 **Declarations of Interest** ~~None declared.~~ Cllr D Pheasant declared an interest in PA 10.3
- 3 **O.C.C.** Cllr D Bartholomew gave his report, Full report can be viewed [HERE](#) or on website
- 4 **S.O.D.C.** Cllrs Rawlins being absent Cllr M Giles gave his report, Full report can be viewed [HERE](#) or on website.
- 5 **Minutes** The following changes were amended item 10 (Planning) sub section 8, line 1 should have read £1500 in place of £500. Council then resolved to approve the minutes of the meeting held on Monday, 11th September 2023, on a motion proposed by Cllr G Butler and seconded by Cllr F Galton-Fenzi.
- 6 **Open Forum:** ~~Chairman closed the meeting at 7.35pm to allow two members of Zoomm present to speak. They explained to Council the proposals for installation of Broadband across the two villages. The chairman resumed the meeting at 8.00pm.~~ Chairman closed the meeting at 7.37pm to allow three residents to present their objections regarding parking and access to PA P23/S3124/HH . The chairman resumed the meeting at 7.49pm.
- 7 **Playgrounds** Cllr Curtis reported all playgrounds are in satisfactory condition. Council reviewed RoSPA report and requested Clerk to obtain 3 quotes to repair and replace the equipment in Badgers Walk. **ACTION Clerk**
- 8 **Police Matters** Cllr R Curtis reported 2 incidents full report can be viewed here [Crime Map](#)
- 9 **Highway Matters.** Cllr r Head raised a number of road issues and potential hazards which have not been resolved. Clerk requested to send list of existing and new issues reported on Fix My Street (FMS) to Cllr D Bartholomew for follow up and action. Speed Signs update FMS issues Clerk requested to send detail to Cllr D Bartholomew for follow up. **ACTION:** Clerk. Cllr R Head requested OCC for clearance of road gullies and grips across the village as all have become blocked and silted.
- 10 **Planning:** To review any new applications received since Planning Meeting September 11th, 2023
 - 1) [P23/S3124/HH](#) Pippin Plough Lane Shiplake Pye RB 12th October **OBJECTION** due to overdevelopment.
 - 2) [P23/S2826/HH](#) Elm cottage Elm Cottage Mill Road Lower Shiplake RG9 3LW Smith RB 18th October **NO MATERIAL OBJECTION**
 - 3) [P23/S2101/FUL](#) Doghouse Studio Bolney Road Lower Shiplake RG9 3NS Barlow RB 9th October **OBJECTION**
 - 4) Update on Thames Farm. Clerk confirmed appeal comments. had been submitted to meet tight deadline.
 - 5) Wyevale Update Cllr D Pheasant updated Council on current issues on site
Council resolved to approve proposals on a resolution proposed by Cllr J Stone and seconded by Cllr D Miller
- Decisions.**
 - 1) P23/S1943/HH Cresswell Lodge Crowsley Road Lower Shiplake RG9 3L Permission Granted with 6 conditions.
 - 2) P23/S1910/FUL: Beavers Lodge Mill Road Lower Shiplake RG9 3LN permission Granted with 18 conditions.
 - 3) P23/S2116/HH The Cottage Crowsley Road Lower Shiplake RG9 3JU
- 11 **Financial Matters.**
 1. Council resolved to approve payments for October (APPENDIX 1) on a resolution proposed by Cllr R Curtis and seconded by Cllr A Manning

2. Council resolved to approve September Bank Statement on a resolution proposed by Cllr R Curtis and seconded by Cllr A Manning
 3. Council resolved to approve September Bank reconciliation. (APPENDIX 2) on a resolution proposed by Cllr R Curtis and seconded by Cllr A Manning
 4. Council resolved to approve auditors' report /certificate (circulated) and approve Fee payment £504. on a resolution proposed by Cllr C Penrose and seconded by Cllr A Manning
 5. Council resolved to approve request (circulated) for a grant from Rev Thewsey (Church Wall repair for £3000 on a resolution proposed by Cllr R Curtis and seconded by Cllr J Stone.
 6. Council resolved to consider grant for SHADDO youth group on a resolution proposed by Cllr R Head and seconded by Cllr R Curtis.
 7. Council resolved to make application for Councillor community grant for playground in Badgers Walk on a resolution proposed by Cllr C Penrose and seconded by Cllr R Curtis ACTION: Clerk
- 12 **Footpaths** Nothing to report repairs still not carried out at Orchard Close
 - 13 **AONB** Nothing further to report
 - 14 **Memorial Hall**. Cllr A Manning Updated Council on new trustee at Hall,
 - 15 **Correspondence**.1) Clerk has submitted application for TRC for Remembrance Sunday
 - 16 **Items of Interest** 1)Cllr A Manning confirmed date for Annual Parish Meeting (APM) will be on Sunday 19th May 2024 at 2.00pm to 4.30pm 2) Cllr Manning reported that in June 2024 it will be 80th anniversary of D-Day landings. Cllr Pheasant reported that there will be a Zzoomm update with representatives on Thursday.
There being no further business the Chairman closed the meeting at 9.14pm

R.V. Hudson.
Clerk to the Council.
25th October 2023

APPENDIX 1

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS			1	October	2023	
		Paid Out in	August	2023	Cheque nos			
R V Hudson – salary August		50.23	12-Sep	11.1	BACS	643.47	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance August		51.23	12-Sep	11.1	BACS	69.45	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax August		52.23	12-Sep	11.1	BACS	171.37	s111	1972 Local Government Act
Zoomm(INV date 280923 127933		53.23	12-Sep	11.1	BACS	31.91	s111	1972 Local Government Act
Robin Head Grasscutting (inv1086568)		54.23	12-Sep	11.1	BACS	84.00	s111	1972 Local Government Act
Tactical Facilities (Grassscutting) INV 848		55.23	12-Sep	11.1	BACS	72.00	s111	1972 Local Government Act
Shiplake memorial Hall-	-	56.23	12-Sep	11.1	BACS	-	s111	1972 Local Government Act
Parish Council Insurance premium		57.23	12-Sep	11.1	BACS	2,279.68	s111	1972 Local Government Act
Wendy Nicholson Reimbursement station gardens costs		58.23	12-Sep	11.1	BACS	82.95	s111	1972 Local Government Act
Mary Batten Reimbursement station gardens costs		59.23	12-Sep	11.1	BACS	72.95	s111	1972 Local Government Act
Playsafety (inv 74358)		60.23	12-Sep	11.1	BACS	201.00	s111	1972 Local Government Act
TOTAL						3,708.78		
Transfer to Current Account from Deposit account								
Income since last meeting								
HMRC VAT reclaim						17,333.68		
Total						17,333.68		
Statement Balances at 1st October 2023								
Co-operative Bank Current account						46,402.58		
Co-operative Bank Deposit account						73,395.74		
National Savings High Interest account						24,541.39		
TOTAL						144,339.71		
Uncleared /Cancelled cheques at 1 October 2023								c
zoomm						31.91		
Revised Balance Bank Current Account 3 October 2023						46,370.67		
Payments due to be made in October 2023								approved under section
R V Hudson – salary September	61.23	11-Oct	11.1	BACS	643.47	s 5	1963 Local Government (Financial provisions) Act	
R V Hudson – expenses, office allowance September	62.23	11-Oct	11.1	BACS	183.87	s112(2)	1972 Local Government Act	
Inland Revenue – clerk's tax September	63.23	11-Oct	11.1	BACS	171.37	s111	1972 Local Government Act	
Zoomm(INV date 281023	64.23	11-Oct	11.1	BACS	31.91	s111	1972 Local Government Act	
Robin Head Grasscutting (inv1086571)	65.23	11-Oct	11.1	BACS	56.00	s111	1972 Local Government Act	
Tactical Facilities (Grassscutting) INV 876	66.23	11-Oct	11.1	BACS	42.00	s111	1972 Local Government Act	
Tactical Facilities (Grassscutting) INV 917	67.23	11-Oct	11.1	BACS	72.00	s111	1972 Local Government Act	
Shiplake memorial Hall (sept 138)	68.23	11-Oct	11.1	BACS	63.23	s111	1972 Local Government Act	
Grant Shiplake Bowls Club	69.23	11-Oct	11.1	BACS	500.00	s137	1972 Local Government Act	
Moore (Audit fees)	70.23	11-Oct	11.1	BACS	504.00	s111	1972 Local Government Act	
Total						2,267.85		
Anticipated Income								
CIL payment October						17550.00		
						0.00		
Total						17,550.00		
Transfer to Deposit Account from current account						0.00		
Transfer to Current Account from Deposit account						0.00		
Projected Financial Position as at 31st October 2023								
Co-operative Bank Current account						61,652.82		
Co-operative Bank Deposit account						73,395.74		
National Savings account						24,541.39		
TOTAL						159,589.95		
R V Hudson								
Clerk to the Council.								
1 October 2023								

APPENDIX 2

SHIPLAKE PARISH COUNCIL

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 03/10/2023		
	Cash in Hand 01/04/2023		120,620.82
	ADD Receipts 01/04/2023 - 03/10/2023		58,164.17
	SUBTRACT Payments 01/04/2023 - 03/10/2023		178,784.99
			34,477.19
	Cash in Hand 03/10/2023 (per Cash Book)		144,307.80
B	Cash in hand per Bank Statements		
	Petty Cash 03/10/2023	0.00	
	Cooperative Bank Current Account 03/10/2023	46,370.67	
	National Savings and Investments 03/10/2023	24,541.39	
	Cooperative Bank Business Select 03/10/2023	73,395.74	
			144,307.80
	Less unrepresented payments		
			144,307.80
	Plus unrepresented receipts		
	Adjusted Bank Balance		144,307.80
	A = B Checks out OK		