

SHIPLAKE PARISH COUNCIL.

Minutes of the Parish Council Meeting of Shiplake Parish Council
which took place on Monday 11th November 2024
at Shiplake Memorial Hall at 7.00 p.m.

MINUTES

- 1 **Present:** Cllr C Penrose (Chairman). Cllr D Pheasant, Cllr R Head, Cllr R Curtis, Cllr D Miller, Cllr J Stone, and Cllr A Manning. Apologies were received from Cllr M Giles (DC). IN ATTENDANCE Cllr D Bartholomew (OCC), Cllr L Rawlins (DC)
- 2 **Declarations of Interest** None declared.
- 3 **O.C.C.** Cllr Bartholomew gave his General and Local report ,full report can be viewed on website or [HERE](#) Cllr Bartholomew reported that he will now be unable to support the costs of the proposed footpath alongside A4155 to The Plough. Clerk requested to see if Council can get a District councillor grant to allay some of the costs £20k total ACTION: Clerk
- 4 **S.O.D.C.** Cllr Rawlins gave his report .full report can be viewed on website or [HERE](#)
- 5 **Minutes** Council resolved to approve the minutes of the meeting held on Monday 14th October on a motion proposed by Cllr R Head and seconded by Cllr J Stone.
- 6 **Open Forum:** There were no members of the public present
- 7 **Playgrounds** Cllr Curtis reported on Badgers Walk. Trees still need trimming back and grass surface a bit untidy Clerk to investigate last invoice which claimed the tree trimming had been carried out .MH no problems apart from delamination previously reported. ACTION: Clerk. To confirm appointment of M Carter as project manager for Badgers Walk project Council requested the Clerk to get two more quotes for project manager in addition to Mr M Carter
- 8 **Police Matters** Cllr R Curtis reported 8 incidents full report can be viewed here [Crime Map](#)
- 9 **Highway Matters.** 1)most recent FMS issues have been followed up and resolved 2) Thames Farm Crossing Action Plan. Cllr R Head showed a supplementary letter to be incorporated into original draft from Cllr R Curtis once reviewed letter to be sent to Cllr K George Chair Harpsden PC, via our chairman for comment. ACTION: Clerk .3 FMS issues to be uploaded Cllr Manning offered to report them. ACTION: Cllr Manning
- 10 **Planning:** Planning: To review any new applications received since Parish Council planning meeting 28th October 2024
 - 1)[P24/S3431/FUL](#) Heathfield Reading Road RG9 3JN, Agent ,RB 19th November
OBJECTION no material changes , original comment still apply
 - 2)Emergency Planning plan Cllrs Stone and Manning. Cllr Bartholomew passed on material from OCC. Cllrs Stone and Manning have produced draft and will report again in December meeting
Decisions.
 - 3) Hallemead Woodlands Road **APPEAL DISMISSED**
 - 4)[P24/S3011/HH](#) Ashmead PERMISSION GRANTED with 3 conditions
Council resolved to approve the recommendations on a motion proposed by Cllr R Curtis and seconded by Cllr A Manning
11. **Financial Matters.**
 1. Council resolved to approve payments for November (Appendix 1) on a motion proposed by Cllr A Manning and seconded by Cllr R Curtis
 2. Council resolved to approve October Bank Statements (Coop and CCLA). on a motion proposed by Cllr A Manning and seconded by Cllr R Curtis
 3. Council resolved to approve October Bank reconciliation. (Appendix 2) on a motion proposed by Cllr A Manning and seconded by Cllr R Curtis
 4. Council resolved to approve OALC recommended pay increase for Clerk for 2024-25 from £/16.67hr to £/17.29 hr @ SCP 23 back dated to April 1st, 2024, on a motion proposed by Cllr A Manning and seconded by Cllr R Curtis
 5. Council resolved to retain an HR professional for a fee of £100 to objectively evaluate the Clerks role and skills and determine appropriate position on SCP scale as

recommended by OALC on a motion proposed by Cllr C Penrose and seconded by Cllr R Curtis

6. Council resolved to approve a contribution of £475 plus £25 for wreath for Royal British Legion fund-raising appeal on a motion proposed by Cllr A Manning and seconded by Cllr J Stone.
7. Council resolved to approve a Grant for the junior section of SHADDO of £200 on a motion proposed by Cllr R Head and seconded by Cllr J Stone

12. **Footpaths** Council resolved to approve the installation of a footpath alongside A4155 from Memorial Avenue to Plough Lane at a PC contribution cost of £15k from CIL monies towards £20k total (balance £5k to come from Cllr D Bartholomew (OCC)) on a motion proposed by Cllr R Curtis and seconded by Cllr D Pheasant carried on a vote of 3 approvals 1 abstention and 2 rejections.
13. **AONB**
14. **Memorial Hall**. Cllr A Manning Update from MH on request from Binfield Heath PC for basketball hoop at MH playground sharing costs Cllr Manning reported this item to be discussed on Wednesday 13th November
15. **Correspondence.**
16. **Items of Interest** or for future discussion. Cllr Manning reported on a new support project for men called Men Café for all ages to assist with any mental health problems. Project started due to very high number of male suicides in the locality.
 - 1) Tree Survey Cllr J Stone/Cllr D Pheasant c/f January meeting
 - 2) Clerk to set up Finance working group meeting to discuss budgets and risk assessments.
ACTION: Clerk
 - 3) December meeting revised location/date tba. ACTION: ClerkThere being no other items the Chairman closed the meeting at 9.29 pm

R.V. Hudson.
Clerk to the Council.
15 th October 2024

<u>SHIPLAKE PARISH COUNCIL</u>		<u>STATEMENT OF ACCOUNTS</u>				<u>1</u>	<u>November</u>	<u>2024</u>
		<u>Paid Out in</u>	<u>October</u>	<u>2024</u>	<u>Payment</u>			
R V Hudson – salary Sept	37509464	57.24	14-Oct	11.1	BACS	-	693.47	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance.Sept	37509472	58.24	14-Oct	11.1	BACS		76.60	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax /NIC Sept	37509489	59.24	14-Oct	11.1	BACS		188.39	s111 1972 Local Government Act
Zzoomm(INV298698) date 261024		60.24	14-Oct	11.1	BACS	tb	34.43	s111 1972 Local Government Act
Robin Head (inv 1086591)Sept	37509501	61.24	14-Oct	11.1	BACS	tb	60.00	s111 1972 Local Government Act
Shiplake Memorial Hall (Sept- inv2024-133)	37509525	62.24	14-Oct	11.1	BACS	-	70.99	s111 1972 Local Government Act
Audit Fee (Inv 326333)	37509550	63.24	14-Oct	11.1	BACS		378.00	s111 1972 Local Government Act
Tactical Facilities () INV SI -2266)	37526228	64.24	14-Oct	11.1	BACS		42.00	s111 1972 Local Government Act
Tactical Facilities () INV SI -2293)	37526228	65.24	14-Oct	11.1	BACS		5.70	s111 1972 Local Government Act
Tactical Facilities () INV SI -2207) part credit note	37526228	66.24	14-Oct	11.1	BACS		35.40	s111 1972 Local Government Act
Tactical Facilities () INV SI -2208)	37526228	67.24	14-Oct	11.1	BACS		42.00	s111 1972 Local Government Act
Tactical Facilities () INV SI -2209)	37526228	68.24	14-Oct	11.1	BACS		42.00	s111 1972 Local Government Act
Tactical Facilities () INV SI -2210)	37526228	69.24	14-Oct	11.1	BACS		84.00	s111 1972 Local Government Act
CWA Invoice (54-265-1)	37526639	70.24	14-Oct	11.1	BACS		1092.00	s111 1972 Local Government Act
JBA Invoice (2024a4368)	37526730	71.24	14-Oct	11.1	BACS		2962.80	s111 1972 Local Government Act
Mary Batten reimbursement Station Garden (GWR)	37526794	72.24	14-Oct	11.1	BACS		200.48	s111 1972 Local Government Act
TOTAL							6,007.27	
<u>Transfer to Current Account from Deposit account</u>								
<u>Income since last meeting</u>								
Total							0.00	
<u>Statement Balances at 1st November 2024</u>								
Co-operative Bank Current account							47,064.59	
Co-operative Bank Deposit account 1)							49,952.83	
Co-operative Bank Deposit account (2) new							0.00	
National Savings High Interest account(closed)							0.00	
CCLA (PSDF)							75,000.00	
TOTAL							172,017.42	
<u>Uncleared /Cancelled cheques at 1 November 2024</u>								
Total							0.00	
<u>Revised Balance Bank Current Account</u>		3	November	2024			47,064.59	
<u>Payments due to be made in. November 2024</u>								<u>approved under section</u>
R V Hudson – salary Oct	73.24	11-Nov	11.1	BACS		693.47	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance.Oct	74.24	11-Nov	11.1	BACS		74.85	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax /NIC Oct	75.24	11-Nov	11.1	BACS		188.39	s111	1972 Local Government Act
Zzoomm(INV) date 261124	76.24	11-Nov	11.1	BACS	tb	34.43	s111	1972 Local Government Act
Robin Head (inv 1086594)Oct	77.24	11-Nov	11.1	BACS	tb	60.00	s111	1972 Local Government Act
Shiplake Memorial Hall (Sept inv 2024-154)	78.24	11-Nov	11.1	BACS		100.00	s111	1972 Local Government Act
Tactical Facilities () INV SI -2487)	79.24	11-Nov	11.1	BACS		114.00	s111	1972 Local Government Act
Tactical Facilities () INV SI -2439)	80.24	11-Nov	11.1	BACS		5.70	s111	1972 Local Government Act
SODC dog bin servicing (inv 10379916)	81.24	11-Nov	11.1	BACS		257.62	s111	1972 Local Government Act
membership SLCC	82.24	11-Nov	11.1	BACS		190.00	s111	1972 Local Government Act
Donation to Poppy Appeal RBL	83.24	11-Nov	11.1		102802	500.00	s111	1972 Local Government Act
Total								

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 27/10/2024		
	Cash in Hand 01/04/2024		130,698.24
	ADD Receipts 01/04/2024 - 27/10/2024		62,733.13
	SUBTRACT Payments 01/04/2024 - 27/10/2024		193,431.37 20,363.95
	Cash in Hand 27/10/2024 (per Cash Book)		173,067.42
B	Cash in hand per Bank Statements		
	Petty Cash 27/10/2024	0.00	
	Cooperative Bank Current Account 27/10/2024	47,064.59	
	CCLA (PSDF) 27/10/2024	75,000.00	
	Cooperative Bank Deposit "B" 27/10/2024	0.00	
	National Savings and Investments 27/10/2024	0.00	
	Cooperative Bank Business Select 27/10/2024	49,952.83	
			172,017.42
	Less unrepresented payments		25,000.00
			147,017.42
	Plus unrepresented receipts		26,050.00
	Adjusted Bank Balance		173,067.42
	A = B Checks out OK		