

SHIPLAKE PARISH COUNCIL.

Minutes of the Parish Council Meeting of Shiplake Parish Council
which took place on Monday 14th October 2024
at Shiplake Memorial Hall at 7.00 p.m.

- 1 **Present:** Cllr C Penrose (Chairman). Cllr D Pheasant, Cllr R Head, Cllr R Curtis, Cllr J Stone, and Cllr A Manning. Apologies were received from Cllr D Miller .IN ATTENDANCE Cllr D Bartholomew (OCC), Cllr L Rawlins (DC) and Cllr M Giles (DC). There were 5 members of the public present.
- 2 **Declarations of Interest** None declared.
- 3 **O.C.C.** Cllr Bartholomew gave his General and Local report ,full report can be viewed [HERE](#)
- 4 **S.O.D.C.** Cllr Rawlins gave his report .Council requested ,again, earlier notification of the report as it arrives too late to digest full report can be viewed [HERE](#)
- 5 **Minutes** Council resolved to approve the minutes of the meeting held on Monday 9th September 2024 on a motion proposed by Cllr D Pheasant and seconded by Cllr R Head.
- 6 **Open Forum:** The Chairman closed the meeting at 7.33pm to allow members of the Public to address Council. A new resident expressed his concerns at the lack of fencing between the Memorial Hall playground and the road and also the insufficient anti-speeding measures in the areas around the Primary School. Cllr Manning offered to raise the fencing issue at the next Trustees meeting. Cllr Penrose responded to the speeding by giving examples of the measures introduced by the Council to tackle this ongoing issue. Two residents reminded the Council that the owners of the corner shop were due to retire in January. A resident attended to observe conversation around planning application for Heathfield the Chairman then resumed the meeting at 7.56pm.
- 7 **Playgrounds** Cllr Curtis reported Badgers Walk still need attention to the conifers .The Clerk responded by saying it was in hand with the contractors Cllr Curtis reported that the slide in Memorial Hall PG is delaminating .ACTION : Clerk .Cllr R Curtis requested that Council replace and upgrade all the equipment in the BW playground Clerk requested to begin the process .ACTION : Clerk .Binfield Heath PC have requested the installation of a Basketball Hoop and play surface in the Memorial Hall playground. Cllr Manning to discuss with the Hall trustees.
- 8 **Police Matters** Cllr R Curtis reported 4 incidents full report can be viewed here [Crime Map](#)
- 9 **Highway Matters.** 1)most recent FMS issues have been followed up and resolved 2) Thames Farm Crossing Action Plan. Cllr R Head this item to be c/f to planning meeting 28th Oct 3) Clerk reported that a TRC for Remembrance Sunday (10th November) had been applied for and granted. Cllr C Penrose attended and lay wreath on behalf of SPC. Council requested Clerk to contact OCC tree officers /FMS to assess potentially dangerous (Oak?) tree opposite Thames Farm in Rambler Cottage which shed a large branch causing a recent serious road accident on A4155. ACTION: Clerk
- 10 **Planning:** Planning: To review any new applications received since Parish Council planning meeting 9th September 2024
 - 1) [P24/S3011/HH](#) Ashmead Bolney Trevor Drive Thompsons RB 16th October RESPONSE NO OBJECTIONS ref 268398
 - 2) P24/S1821/DA Appeal Willows Reach No action required
 - 3) Three Thames Farm applications and amendment Mtg at Henley Town Hall actioned awaiting outcome
 - 4) Emergency Plan: Cllrs Stone and Manning c/f to November PC meeting
 - 5) P24/S3130/FUL Wyevale Country Garden Reading Rd RB 29th Oct OBJECTION ref 268410
 - 6) [P24/S2954/FUL](#) Lashbrook Home Selby RB 9th Nov c/f to planning meeting 28th
 - 7) P23/S3630/FUL Heathfield Appeal lodged. Council response to Inspectorate as per application ACTIONED
 - 8) [P24/S3101/HH](#) The Orchard Lashbrook Rd. Butler RB 4th Nov RESPONSE No OBJECTION ref 268401

Decisions.

9) [P24/S0919/FUL](#) Rivermead cottages PERMISSION GRANTED with 20 conditions.

11. **Financial Matters.**

1. Council resolved to approve the payments for October (APPENDIX 1) on a motion proposed by Cllr C Penrose and seconded by Cllr R Head
 2. Council resolved to approve the September Bank Statement on a motion proposed by Cllr C Penrose and seconded by Cllr R Head
 3. Council resolved to approve the September Bank reconciliation. (APPENDIX 2) on a motion proposed by Cllr C Penrose and seconded by Cllr R Head
 4. Council resolved to approve the spend vs budget Ytd (September) (circulated) on a motion Cllr C Penrose and seconded by Cllr R Head
 5. Council resolved to approve the conclusion of external Audit report on a motion Cllr C Penrose and seconded by Cllr R Curtis
 6. Council resolved to approve payment to JBA consulting (TFAG report) £2962.80 on a motion Cllr C Penrose and seconded by Cllr R Curtis
 7. Council resolved to approve payment to CWA consulting (TFAG acoustics report) £1092 on a motion Cllr C Penrose and seconded by Cllr R Curtis
 8. Council resolved to approve payment to Mary Batten for Garden Maintenance at the Station sponsored by GWR at cost of £200.48 on a motion Cllr C Penrose and seconded by Cllr R Curtis
12. **Footpaths** Council resolved to approve the installation of a footpath alongside A4155 from Memorial Avenue to Plough Lane at a PC contribution cost of £15k from CIL monies towards £20k total (balance £5k to come from Cllr D Bartholomew (OCC)) on a motion proposed by Cllr R Curtis and seconded by Cllr D Pheasant carried on a vote of 3 approvals 1 abstention and 2 rejections.
13. **AONB** Cllr Rawlins supplied brief update in his report see item 4
14. **Memorial Hall.** Cllr A Manning reported Hall finances improving due to income for Nursery renovation for commercial use, renovation of flat for commercial residential rent and general bookings for use of hall buoyant. Cllr Manning also reported that AFC Henley are renting the field on a Saturday morning and whilst there have been a few teething problems over parking these have now hopefully been resolved.
- 15 **Correspondence.**
- 16 **Items of Interest** or for future discussion.
- 1) Tree Survey Cllr J Stone/Cllr D Pheasant C/F November meeting
 - 2) Clerk requested to send apologies to Gravel Liaison meeting Thursday ACTION Clerk
- There being no other items the Chairman closed the meeting at 9.42pm

R.V. Hudson.
Clerk to the Council.
15 th October 2024

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS			1	October	2024	
		<u>Paid Out in</u>	<u>September</u>	<u>2024</u>	<u>Payment</u>			
R V Hudson – salary Aug		47.24	09-Sep	11.1	BACS	693.47	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance Aug		48.24	09-Sep	11.1	BACS	129.80	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax /NIC Aug		49.24	09-Sep	11.1	BACS	188.39	s111	1972 Local Government Act
Zzoomm(INV 267311) date 260924		50.24	09-Sep	11.1	BACS	34.43	s111	1972 Local Government Act
Robin Head (inv 1086590) Aug		51.24	09-Sep	11.1	BACS	60.00	s111	1972 Local Government Act
Shiplake Memorial Hall (Aug – inv 2024-	-	62.24	09-Sep	11.1	BACS	0.00	s111	1972 Local Government Act
Oxford It (inv 27158)		53.24	09-Sep	11.1	BACS	28.80	s111	1972 Local Government Act
ROSPA(INV 82362)		54.24	09-Sep	11.1	BACS	307.20	s111	1972 Local Government Act
AJG Insurance renewal (ref 2157708)		55.24	09-Sep	11.1	BACS	2461.63	s111	1972 Local Government Act
Tactical Facilities (Dog Bin) INV SI -2118)		56.24	09-Sep	11.1	BACS	5.70	s111	1972 Local Government Act
TOTAL						3,909.42		
<u>Transfer to Current Account from Deposit account</u>								
<u>Income since last meeting</u>								
PSDF (CCLA) income month						310.53		
PSDF (CCLA) income month						10.34		
VAT reclaim						7410.67		
Total						7,731.54		
<u>Statement Balances at 1st</u>		<u>October</u>	<u>2024</u>					
Co-operative Bank Current account						52,763.94		
Co-operative Bank Deposit account (1)						49,520.41		
Co-operative Bank Deposit account (2) new						0.00		
National Savings High Interest account(closed)						0.00		
CCLA (PSDF)						75,000.00		
TOTAL						177,284.35		
<u>Uncleared /Cancelled cheques at</u>		<u>1</u>	<u>October</u>	<u>2024</u>				
Total						0.00		
<u>Revised Balance Bank Current Account</u>		<u>3</u>	<u>October</u>	<u>2024</u>		<u>52,763.94</u>		
	<u>Payments due to be made in</u>	<u>October</u>	<u>mtg date</u>	<u>Minute ref</u>	<u>2024</u>			<u>approved under section</u>
R V Hudson – salary Sept	37509464	57.24	14-Oct	11.1	BACS	693.47	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance.Sept	37509472	58.24	14-Oct	11.1	BACS	76.60	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax /NIC Sept	37509489	59.24	14-Oct	11.1	BACS	188.39	s111	1972 Local Government Act
Zzoomm(INV 316308) date 261024		60.24	14-Oct	11.1	BACS	34.43	s111	1972 Local Government Act
Robin Head (inv 1086591)Sept	37509501	61.24	14-Oct	11.1	BACS	60.00	s111	1972 Local Government Act
Shiplake Memorial Hall (Sept inv 2024-133)	37509525	62.24	14-Oct	11.1	BACS	70.00	s111	1972 Local Government Act
Audit Fee (Inv 326333)	37509550	63.24	14-Oct	11.1	BACS	378.00	s111	1972 Local Government Act
Tactical Facilities () INV SI -2266)		64.24	14-Oct	11.1	BACS	42.00	s111	1972 Local Government Act
Tactical Facilities () INV SI -2293)		65.24	14-Oct	11.1	BACS	5.70	s111	1972 Local Government Act
Tactical Facilities () INV SI -2207) part credit note		66.24	14-Oct	11.1	BACS	35.40	s111	1972 Local Government Act
Tactical Facilities () INV SI -2208)		67.24	14-Oct	11.1	BACS	42.00	s111	1972 Local Government Act
Tactical Facilities () INV SI -2209)		68.24	14-Oct	11.1	BACS	42.00	s111	1972 Local Government Act
Tactical Facilities () INV SI -2210)	37526228	69.24	14-Oct	11.1	BACS	84.00	s111	1972 Local Government Act
CWA Invoice (54-265-1)	37526639	70.24	14-Oct	11.1	BACS	1092.00	s111	1972 Local Government Act
JBA invoice (2024a4368)	37526730	71.24	14-Oct	11.1	BACS	2962.80	s111	1972 Local Government Act
Mary Batten reimbursement Station Garden (GWR)	37526794	72.24	14-Oct	11.1	BACS	200.48	s111	1972 Local Government Act
		73.24	14-Oct	11.1	BACS		s111	1972 Local Government Act
Total						6,007.27		
<u>Anticipated Income</u>								
2nd half precept								
CCLA interest Oct						307.92		
COOP Bank deposit acc interest						432.42		
Total						0.00		
<u>Transfer to Deposit Account from current account</u>						0.00		
<u>Transfer to CCLA (PSDF) from Current Account (CO-OP)</u>						0.00		
<u>Transfer to Current Account from Deposit account</u>						0.00		
<u>Projected Financial Position as at 30th</u>		<u>October</u>	<u>2024</u>					
Co-operative Bank Current account						46,756.67		
Co-operative Bank Instant Access Deposit account (1)						49,952.83		
Co-operative Bank Instant Access Deposit account (2)new						0.00		
National Savings account(closed)						0.00		
CCLA (PSDF)						75,000.00		
TOTAL						171,709.50		
R V Hudson								
Clerk to the Council.								
	<u>1</u>	<u>October</u>	<u>2024</u>					

APPENDIX 2

SHIPLAKE PARISH COUNCIL

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 01/10/2024		
	Cash in Hand 01/04/2024		130,698.24
	ADD		
	Receipts 01/04/2024 - 01/10/2024		61,992.79
	SUBTRACT		192,691.03
	Payments 01/04/2024 - 01/10/2024		14,391.11
	Cash in Hand 01/10/2024		178,299.92
	(per Cash Book)		
B	Cash in hand per Bank Statements		
	Petty Cash 30/09/2024	0.00	
	Cooperative Bank Current Account 30/09/2024	52,763.94	
	CCLA (PSDF) 30/09/2024	75,000.00	
	National Savings and Investments 30/09/2024	0.00	
	Cooperative Bank Business Select 30/09/2024	49,520.41	
			177,284.35
	Less unrepresented payments		25,034.43
			152,249.92
	Plus unrepresented receipts		26,050.00
	Adjusted Bank Balance		178,299.92
	A = B Checks out OK		